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Bakewell Town Council Council Meeting Monday 3rd March 2025 Supporting Document

Civic Diary

None

Agenda Items Supporting Notes

Meetings may be recorded in accordance with the Local Government Audit & Accountability Act 2014, and adopted [Local Procedure 14](#)

1. **To receive and accept apologies for absence**
Apologies, including any already received, will be presented at the meeting
2. **Mayor's announcements**
To be made by the Mayor at the meeting.
3. **Declaration of Members Interests**
Members are required to declare the existence and nature of any interests they may have in subsequent agenda items in accordance with the Town Council's Code of Conduct. Those interests are matters that relate to money or that which can be valued in money, affecting the Member her/his partner, extended family and close friends. Interests that become apparent at a later stage in the proceedings may be declared at that time.
Declarations to be made by members at the meeting.
4. **Variation of order of business**
For decision by Council at the meeting.
5. **Items in Exclusion**
To consider whether any items should be discussed in exclusion of the public and press.
For decision by Council at the meeting.

6. **Public Speaking**
- (a) A period of not more than 30 minutes will be made available for members of the public and members of the Council to comment on any matter
Note: Representations should not exceed 3 minutes per person
 - (b) Guest speaker: Georgina Blair Bus Action Group
 - (c) If the Police Liaison Officer, a County Councillor, Peak District National Park Member or District Councillor is in attendance they will be given the opportunity to raise any relevant matter.
7. To approve the minutes of the meeting held on Monday 3rd February 2025
8. (a) Clerk's To approve Clerk's Report on action taken following the meeting held on Monday 3rd February 2025

Report

Minute 5758/25 Public Speaking

"Exemptions to Council Tax Premiums and revisions to the policy for Council Tax discounts"; this was discussed with Cllr Gee on Thursday 6th February 2025 and forwarded to members.

Minute 5763/25 Planning

One planning consultation response was issued 4th February 2025, checked, and found to be recorded on the PDNPA website.

Minute 5765/25 Matters for Decision

Repairs to the Pavilion at the Rutland Recreation Ground
Actioned as minuted. The issue was also discussed at the recent Closer Working meeting.

Grant Application - Old House Museum

Actioned as minuted.

Purchase of interpretation panel for Sheepwash

Actioned as minuted (including the element relating to Bath Gardens), see also (b)(iv) below.

Bird control – Town Hall

Deferred to the agenda of the meeting to be held on Monday 3rd March 2025

Community Event to mark the retirement of the Revered Canon Tony Kaunhoven

Deferred to the agenda of the meeting to be held on Monday 3rd March 2025

Project to make Bakewell Golf Club carbon neutral

David Locke advised that his presentation to the Council was noted and that the matter will be considered further when detailed proposals are received.

Minute 5766/25 Finance

Payments made as instructed.

(b) Project work; to receive reports and approve action taken and next steps

(i). Archaeological Research Services project

Currently up to date.

(ii). Parsonage Field

There has been no further update on the registration of title of Parsonage Field (see also 13(c) below).

(iii). Scot's Garden

A meeting with representatives of the Forestry Department Chatsworth Estate took place on Tuesday 18th February 2025. It was recommended that should planting be contemplated on the flat area close to the river the area would take approximately five additional trees, and that account should be taken of the high water table when choosing the species.

Confirmation is required on whether the Town Council wishes to proceed with the planting.

(iv). Sheepwash

Interpretation Panel

Actioned as minuted. The Old House Museum confirms that the content will be forwarded to the Town Council prior to sending to the graphic designers. The Town Council is advised that this will "take several weeks to bring together".

Management Plan

PDNPA Conservation Officer has agreed to a meeting on site to discuss the potential for establishing a management plan for and maintenance work to Sheepwash this has been arranged for Thursday 27th February 2025 and a report will be given at the meeting

(v). Street furniture

Mick Micaliff will paint BTC street furniture in Spring 2025.

BT will repaint its telephone kiosk in 2025.

(vi). Town centre trees

DDDC advise that the "standard" hornbeam (*carpinus betulus*) and the "wedding cake tree" (*cornus controversa variegata*) have been planted at Bath Gardens

(vii). Town Hall Repairs and Renewals

A local contractor has taken remedial action regarding a leak from the rainwater drainage hopper below the turret (showing above staircase to the accountant's office). Following a further ingress of water additional investigations have been requested.

(viii). Tree and Woodland Management

Action in hand to progress the work to tender. The bid to the Community Nature Fund was not approved; feedback received was that the Panel "did not feel that your application was particularly aligned with the fund's goal of improving or creating spaces for nature".

(ix). War Memorial – Rutland Square roundabout

A question has arisen regarding the ownership of the War Memorial; it does not appear to be an asset of either DDDC or the Town Council. DDDC has enquired and the Land Registry advises that the war memorial isn't registered. They are seeking further advice from their legal department.

9. Reports

BTC/DDDC Closer Working Meeting Wednesday 19th February 2025

10. Correspondence

Bakewell Climate Action Newsletter February 2025

Bakewell Rotary Club: News Release 13th February 2025, Programme Update 2025

DALC February 2025 Newsletter, Forums, and Local Council job vacancies, Internal

Auditor opportunities
DCC Community News February 2025
DDCVS Update February 2025
DCC Parish and Town Council Liaison Forum: Wednesday 5 March 2025
The Men's Shed movement <https://menssheds.org.uk/>
NALC Newsletter, NALC Events, Chief Executive's Bulletin
Rural Services Network Bulletins and Rural Funding Digest February 2025

11.. Planning

To approve the Town Council's response on the following applications:

- (a) [NP/DDD/0225/0117](#) Milford Bungalow, Milford, Bakewell. Proposed replacement building for purposes incidental to a dwelling, and application of external insulation and render to the existing bungalow. Applicants: Mr & Mrs M Sellors.

Planning Officer: Charlotte Clarke
Consultation end date: 17th March 2025

No previous planning history.

The Design and Access Statement includes the following: "The purpose of the development is to create a traditional stone built 'outbuilding' for the purposes incidental (home office) to the dwelling. The footprint is the same as the derelict building it replaces..."

- (b) [NP/DDD/0225/0150](#) Pineapple House Farm, Baslow Road, Bakewell. Proposed car port. Applicants: Mr & Mrs M Holmes.

Planning Officer: Laura Buckley
Consultation end date: 21st March 2025

No recent relevant planning history. Note: the double garage detailed in planning application NP/DDD/1114/1205 relates to the separate open market dwelling.

12. Planning Notified Outcomes

NP/DDD/0422/0526 and NP/DDD/0422/0527 (LBC) Rutland House, Buxton Road, Bakewell. Garage area and accompanying stable block to be renovated into residential living space. Applicant Helen Garvey. Withdrawn.

13. Matters for Decision

- (a) **Renewal of Town Council Insurance – due 1st April 2025**

Following on from the late renewal quotation received in 2024, the market has been tested. At the agenda closing date a quotation has been received from the Town Council's current insurer AJ Gallagher (received)

Quotations have been requested brokers specialising in the sector:

- Clear Councils
- Forum Insurance
- James Hallam Corporate
- Zurich Municipal

With the exception of Forum, responses have been received requesting further information which has been supplied to them. Quotations are therefore currently awaited.

(b) Banking Hub – to receive report and to approve next steps

DDDC is to accommodate a temporary banking hub in the Agricultural Business Centre (ABC), until a permanent solution is found. The District Council has an agreement with Cash Access UK, a not-for-profit company funded by major high street banks, which will operate the ABC hub

Customers of all major banks will be able to use the hub to carry out regular cash transactions, Monday to Friday, between 9am and 5pm. The counter is operated by the Post Office. Whoever customers bank with, this offers face-to-face services such as paying in cash and cheques, making withdrawals, balance enquiries, paying utility bills and topping up gas and electricity accounts whenever the hub is open.

A community banker will also be available in the hub one day a week on a rota to talk with customers about more specific or complicated matters. No appointment is needed to speak to them.

(c) Parsonage Field; Land Registration and next steps

The request for a draft lease for the paddock has been made to Taylor Emmet.

(d) Repairs to the Pavilion at the Rutland Recreation Ground; to receive update and consider the way forward

The absence of a response regarding the condition survey, extent of the proposed work (including the specification and budget) and the Tree officer comments was raised at the Closer Working Meeting and has subsequently been raised with District Councillors.

(e) Bird control – Town Hall

Deferred from the February meeting of Full Council;

(f) Community event to mark the retirement of the Reverend Canon Tony Kaunhoven

Deferred from the February meeting of Full Council; for discussion at the meeting.

(g) Flagpole, Bakewell churchyard

Item brought to the agenda by a member of the Town Council; for discussion at the meeting.

(h) DCC Local Nature Recovery Strategy public consultation – to receive report and approve response

A report will be given to the meeting by members who attended the event at the ABC on Saturday 22nd February 2025.

(i) BT&CT request for support in recarpeting the Council Chamber

BT&CT advise that quotations are currently being sought and that these will be provided prior to the meeting.

14. **Finance**

(a) Statement of account

Account	Date	Balance
Instant Access Reserve	24/02/25	£164,806.31
Instant Access Reserve Support Account	24/02/25	£100
Nationwide Building Society	31/03/24	£51,965.55
Petty Cash/Vouchers held	24/02/25	£100

(b) To receive report on items of income

28th January 2025 – 23rd February 2025:

Date	Source	Amount
31/1/25	RBS Interest received	£190.16
03/02/25	Christmas tree income	£135

(c) Approval of payments

Payment schedule 28th January 2025 – 23rd February 2025:

Debit card, Direct Debits, and Charges

Date	Payee	Amount	VAT	Total
27/01/25	Clerk Month 10		Not for publication	
27/01/25	HMRC Month 10		Not for publication	
29/01/25	Nest Pensions		Not for publication	
04/02/25	BT Business bill	£51.53	£10.31	£61.84

Payment schedule 28th January 2025 – 23rd February 2025:

Digital banking transactions

Date	Payee	Amount	VAT	Total
11/02/25	Shelter Maintenance Ltd INV-1603121	£61.92	£12.38	£74.30

Payment schedule:

Digital banking transactions

Date	Payee	Amount	VAT	Total
26/02/25	Nest Pensions		Not for publication	
28/02/25	Clerk Month 11		Not for publication	
28/02/25	HMRC Month 11		Not for publication	
	Scribe Accounts INV-8705 (year to 31 st March 2026)	£561.60	£112.32	£673.92

(d) To consider Risk Assessment and Insurance issues for decisions made above

To be decided at the meeting.

15. **Time, date and place of next meeting**

Staff Committee 5pm on Wednesday 12th March 2025 in the Council Chamber
The agenda closes at 9am on Wednesday 5th March 2025

Full Council 7pm on Monday 7th April 2025 in the Council Chamber
The agenda closes at 9am on Monday 31st March 2025

Note: *The Annual Town Meeting will take place on Wednesday 19th March 2024 at 7pm in the Council Chamber*

Mayors Allowance

To Monday 24th February 2025

Opening Balance: £500

Payments:

7th August 2024: BT&CT refreshments at Albert Keir's 99th birthday event £100.90

2nd September 2024: Meeting refreshments £10.85

Closing Balance: £388.47

Website Statistics

	28/10/24	23/11/24	30/12/24	27/01/25	24/02/25
Unique visitors (year to date)	21,465	23,133	25,242	1,510	3,052
Number of visits (year to date)	71,782	75,669	83,728	2,097	4,362
Page views (last twelve months)	108,590	108,084	138,893	139,219	134,874

Grant Award Report

Section 137 Grants	2020-21	2021-22	2022-23	2023-24	2024-25
Body	Current year budget				£2,500
Bakewell Carnival Committee			£500	£500	£500 Min 5645/24(j)
Bakewell in Bloom	£650				
Bakewell Community Speedwatch		£245.60			
Bakewell Swimming Club		£500			
Bakewell Model Car Club			£600		
Bakewell WI			£50		
Junction Arts Ltd				£157	
Old House Museum				£619.58	
Day of Dance				£500	£600 Min 5749/25(b)
Bakewell Youth Theatre					£500 Min 5749/25(b)
Total	£650	£1345.60	£1150	£1776.58	£1,500
Remaining					£1,000
Non Section 137 Grants	2020-21	2021-22	2022-23	2023-24	2024-25
Body	Current year budget				£4,500
None					
Total	£-	£-	£-	£-	£-
Remaining					£4,500