

Bakewell Town Council

Council Meeting Monday 7th November 2022

Civic Diary

Friday 11th November 2022

Remembrance Day 1100; short service at the War Memorial in Bath Gardens

Sunday 13th November 2022

Remembrance Sunday from 1030 assemble in the market place outside Peacock Hotel. Parade moves off at 1050.

Wednesday 30th November 2022

BTC/DDDC Closer Working Meeting; please forward any matters to raise to the Clerk (meeting rescheduled from 16th November 2022).

Agenda Item 1

Apologies

Apologies, including those already received, will be presented at the meeting

Agenda Item 5

Items in Exclusion

Officer recommendation: No items required to be considered in exclusion

Agenda Item 7

Minutes

To approve the minutes of the meeting held;

(a) Wednesday 28th September 2022 (Staff Committee)

(b) Monday 3rd October 2022 (Full Council)

Electronic copies have been emailed to members and paper copies will be available at the meeting.

Agenda Item 8

Clerk's Report

(a) To approve Clerk's Report on action taken following the meeting held on Monday 3rd October 2022

Minute 5255/22 Mayor's Announcements

Thanks conveyed as minuted

Minute 5259/22 Public Speaking

Signage – actioned as minuted

Potholes – repairs have been completed

Dilapidated property Buxton Road; called as requested. To call again.

“Gas House” – action in hand

Derbyshire Wildlife Trust – action in hand

Minute 5264/22 Planning

Response on one application made as minuted 5th October and checked as recorded on PDNPA website 6th October 2022.

Other

The 13th edition of “Arnold Baker on Local Administration” has been received

(b) Project work; to receive reports and approve action taken and next steps

(i). Lifebelts/Watercourse Safety Equipment

Minuted position (5220/22 –August)

DDDC Clean and Green Manager advises “We have agreed signage, throwlines and reciprocals so we are just in the process of costing up and ensuring Risk Assessment are inline. I will let you know when they are due to be assembled. Bakewell Recreation Ground will be the first to receive the new equipment.”

Current position

DDDC Clean and Green Manager, Sam Grisman advises “We have the equipment, I just need to check if the signs have been completed. I will come back to you with a date as soon as I can.”

No further update at present.

(ii). Parsonage Field

Minuted position (5235/22 - September)

The Clerk has been advised by the Land Registry that the registration documents for Parsonage Field currently have an estimated completion date of 18th April 2023.

Current position

There is no further update at present.

(iii). Public Celebration of Christmas

Minuted position (5261/22 - October)

To approve the setting of the price for trees to businesses at £40 per Norway spruce (120-150cm), comprising of £11/tree and £14.50 for the trimming, dressing, installation and management per tree (Phase One) and £14.50 for the takedown, removal and storage of the lights, and shredding/disposal of the tree. There is a minimum order quantity of 80 trees. An audit of tree brackets is to be undertaken.

To approve the purchase of a 23-ft Norway Spruce for Bath Garden at a cost of £420, with total cost for installation, management, removal and disposal of £900.

Clerk is authorised to purchase such further lighting sets as needed.

It was agreed to take part in the Bakewell Christmas Tree Festival at a cost of £15.

Current position

The Clerk has ordered 85 off 12-150cm Norway spruce (80 for businesses, 5 spares/late orders), 1 off 23-ft Norway spruce for Bath Gardens, 1 off Nordman fir for BT&CT (on a repayment basis). Delivery scheduled for week commencing 7th November 2022.

25 sets of outdoor lights plus transformers are to be ordered plus any further festoons and lights required for the Bath Garden tree.

Christmas tree Festival at All Saint's Church

Members are invited to submit ideas for a theme for decoration of the tree to the Clerk so that this can be prepared in advance of set up on Tuesday 6th December 2022.

Thoughts so far: the Riverbank Project or Trees in the Public Realm.

(iv). Riverbank Project

Currently up to date.

(v). Scot's Garden

Minuted position (5235/22 - September)

Currently up to date. Chatsworth Estate is being asked to undertake a complete mowing of the field.

Current position

Mowing was completed as scheduled, the work was done to a high standard.

Following consultation with members of the Town Council, permission was granted for the family of Anne Dudley to plant an oak tree at Scot's Garden in her memory. This was completed on Friday 28th October 2022.

(vi). Sheepwash

Minuted position (5261/22 - October)

A request to Thornbridge for financial assistance regarding interpretation signage was made

Current position

No response received.

Mowing of Sheepwash has been completed but this only extends to the paths. The matter has been raised with Chatsworth Estate.

(vii). Speed Indicator Devices

It is anticipated that the initial enquiry will be made to DCC Place by the time of the meeting.

(viii). The Bakewell Partnership

In abeyance, retitled and retained on the agenda per minute 5235/22 (iv).

(ix). Town centre repaving

Minuted position (minute 5235/22 - September)

A definitive answer about the Bridge Street gully is awaited from DCC Place. (minute 5261/22 October) A further message has been left for the highway engineer and a response is awaited.

Current position

No response received therefore the matter is being passed to Cllr Alasdair Sutton to progress.

(x). Town centre trees**Minuted position (5235/22 - September)**

Cllr Paul Morgans, a representative of Bakewell in Bloom and the Clerk met with DDDC Chief Executive, Paul Wilson on Monday 26th September 2022 and presented the case for enhancing trees in the areas of the public realm owned by DDDC. Paul Wilson agreed to look further into the matter, and indicated that there may be some overlap with other schemes currently being considered by DDDC.

Current position

On 4th October 2022 the £1000 bequest from the estate of the Hilary Young for use on town centre trees received

A meeting has been arranged between Cllr Paul Morgans and DDDC Community Development Officer Emma Mortimer for Monday 14th November 2022

(xi). Tree and Woodland Management**Minuted position (5261/22 - October)**

Work to fell a further tree on Town Council land at The Rock has been authorised and is awaiting consent via PDNPA as it is within the conservation area. The 6-week notice period extends to 15th November 2022.

Current position

Consent for the work is awaited from PDNPA.

Woodland Management Grants are currently being investigated by the Clerk.

(xii). Valuation of Town Hall**Minuted position (5261/22 - October)**

The BTP draft report has been received and a meeting is being arranged with BGT&CT to discuss proposals for the way ahead. Resolution of the issue regarding the brattishing is in progress

Current position

The meeting with BT&CT took place on Wednesday 12th October 2022, see Matters for Decision item (f) below.

The brattishing issue has been investigated by a potential contractor and it is believed that the narrow metal uprights are secured by bolts within the turret; this would mean that they have structural integrity despite decay of the wooden trim.

Provided the Town Council wishes to retain this decorative feature the proposed solution is to remove the decayed element and replace with ones cast in resin. The main cost involved would be in the provision of safe access.

Typographical and non-technical amendments have been proposed to the BTP report and the final version is awaited. It is understood BTP are having some difficulty in obtaining a valuation for the building.

Agenda Item 9

Reports

Flood Resilience – a verbal report will be given at the meeting

Agenda Item 10

Correspondence

To note receipt of items for information;

Clerks & Councils Direct November 2022 Issue 144

Derbyshire Association of Local Councils Circular November 2022

Agenda Item 11

Planning Applications

(a) NP/DDD/0822/1095 Beech Cottage, Butts Road, Bakewell. Off-road parking space. Applicant: Mr Henry Kay.

Link: <https://portal.peakdistrict.gov.uk/08221095>

Planning Officer: Mark Nuttall

Consultation End Date: Friday 4th November 2022 (consultation extension requested).

No previous planning history.

(b) NP/DDD/0922/1206 The Bean And Bag Coffee Shop, Water Lane, Bakewell. Installation of new hardwood timber Shopfront incorporating new framed glazing and entrance door. Applicant: Mr Steve Grocutt.

Link: <https://portal.peakdistrict.gov.uk/09221158>

Planning Officer: Graham Bradford

Consultation End Date: Monday 14th November 2022

No previous planning history.

(c) NP/DDD/1022/1241 Waverley, Wyedale Drive, Bakewell. Alterations and extension to existing bungalow dwelling. Mr T Kearsey

Link: <https://portal.peakdistrict.gov.uk/10221241>

Planning Officer: Mark Nuttall

Consultation End Date: Wednesday 9th November 2022

No previous planning history.

(d) NP/DDD/1022/1250 4 Summerfield Cottages, Brookfield Lane, Bakewell, Proposed installation of a multi-fuel stove in living room, which will need an external flue running up the gable end of the property. Applicant: Theo Hempshall.

Link: <https://portal.peakdistrict.gov.uk/10221250>

Planning Officer: Peter Mansbridge

Consultation End Date: Wednesday 2nd November 2022 (consultation extension requested).

NP/DDD/0420/0379 Two storey rear extension and loft conversion with Velux windows to front and rear elevations was granted in May 2020; the Town Council raised no objection to the proposal.

(e) NP/DDD/1022/1277 6 Royal Oak Place, Matlock Street, Bakewell New shopfronts including windows, signage and awnings. C W Sellors

Link: <https://portal.peakdistrict.gov.uk/10221277>

Planning Officer: Mark Nuttall

Consultation End Date: Friday 28th November 2022

It is suggested that (e) and (f) are considered together.

No previous planning history.

(f) NP/DDD/1022/1278 6 Royal Oak Place, Matlock Street, Bakewell Advertisement consent new shopfronts including windows, signage and awnings. C W Sellors

Link: <https://portal.peakdistrict.gov.uk/10221278>

Planning Officer: Mark Nuttall

Consultation End Date: Friday 28th November 2022

No previous planning history.

(g) NP/DDD/1022/1317 Park View Service Station, Haddon Road, Bakewell. Advertisement consent - Retrospective application for the installation of ATM installed through a secure panel to the left hand side of the shop front. Applicant: Notemachine UK Ltd.

Link: <https://portal.peakdistrict.gov.uk/10221317>

Planning Officer: Denise Hunt

Consultation End Date: Friday 25th November 2022

No recent, relevant planning history.

Agenda Item 12

Notified Outcomes

Planning Applications

- (a) NP/DDD/0722/0933 36-38 Matlock Street, Bakewell. Listed Building consent – Change of use on the first and second floor from ancillary to retail to residential. Internal reconfiguration with attempts to make as minimal changes to the existing assets like walls and doors. Secondary glazing to be installed internally into existing window reveals. New traditional sash windows to north east elevation. Applicant: Mrs Melinda Poyner. Granted.
- (b) NP/DDD/0822/1009 Riverside Business Park, Buxton Road, Bakewell. S.73 application for the variation of conditions 1, 6 and 8 on NP/DDD/0316/0280. Applicant: Riverside Business Park Ltd. Granted.

- (c) NP/DDD/0822/1029 East View, Coombs Road, Bakewell. Proposed alterations and extension to dwelling. Applicant: Mr McNeill. Granted

Agenda Item 13

Matters for decision

(a) Public Sector Decarbonisation Fund; to receive update and approve next steps.

The estimate has now been received; to prepare a bid, including checking existing technologies employed, £1050

(b) Frequency of Town Council meetings; request for a return to two meetings per month

Item brought to the agenda at the request of a member.

(c) Cost of living increases; provision of a daytime facilities for the elderly and vulnerable

For discussion at the meeting, DCC has further information at:

<https://www.derbyshire.gov.uk/social-health/health-and-wellbeing/your-health/keeping-warm-in-winter/warm-spaces/warm-spaces.aspx>

(d) Staff Committee meeting held Wednesday 28th September 2022: to receive report and approve recommendations

Details of matters discussed and the recommendations to full Council are at minute 5250/22, previously copied to members.

(e) Remembrance Sunday – to receive report on preparations and to approve any residual matters

A verbal report will be given at the meeting.

(f) Liaison meeting with BT&CT 12th October 2022: to receive report and to approve the way ahead

The meeting discussed; the Shed and Bothy in the rear yard, the BTP Building Report, Offices, Fire Inspection, Offices, and the Heating System. A lot of topics were covered in a short but positive meeting. Some elements, if agreed, will have implications for the lease.

Sheds/Bothy

It was agreed that the present structures are not sound and do not fulfil current needs, therefore it was agreed to investigate their removal and replacement with a “ready-made” option to provide sound, dry storage.

BTC are to investigate the easements and any planning consent required and the structural impact of their removal.

In the interim a community group will be given permission to use part of the structure for storage on a temporary basis.

Buildings Report

BTC will supply BT&CT a list of the “A” (urgent) and “B” (less urgent) work. As previously, the Town Council and the Trust will work together to minimise disruption to users in any scheduled programme of works.

Offices

Various options were discussed to consider how the best use could be made of available office space currently within the building. The ‘Box Office’ project which involved the breaking through of the wall to provide a hatch into the main entrance corridor appears to be potentially expensive structural work would be required.

It was suggested that based on current usage that the Town Clerk and BT&CT swap offices to provide a cost effective solution which would give the Trust a more public face whilst maintaining a facility for the Town Council within the building.

Important Note

A decision on a potential office swap is requested – for discussion at the Town Council meeting to be held on Monday 7th November 2022.

Fire Inspection

Action points raised in the Fire Inspection Report are on-going with work in hand on several items including Emergency Lighting.

Note: Fire Warden Training for building occupants and frequent users took place on Friday 28th October 2022 with further meetings to take place with stakeholders relating to roles/responsibilities and building access.

Heating

As neither BT&CT and BTC have funds available for this project at present (cost c.£100,000) no action to be taken on the main project at present. BT&CT will investigate what can be done to improve the current system.

See also Public Sector Decarbonisation Fund above.

Agenda Item 14

Finance

(a) Statement of account

Account	Date	Balance
Instant Access Reserve	26/09/22	£187,493.71
Instant Access Reserve Support Account	22/07/22	£100
Nationwide Building Society	31/03/22	£50,763.34
Petty Cash/Vouchers held	22/07/22	£100

(b) To receive report on items of income

Date	From		Total
04/10/22	Wake Smith Solicitors (bequest from the estate of Hilary Young for town centre trees)	£1000	1000
31/10/22	RBS Interest		£60.74
various	Christmas tree income to 28 th October 2022		1700

(c) Approval of payments

Debit card, Direct Debits and Charges payment schedule

Date	Payee	Amount	VAT	Total
26/10/22	Plusnet (DD)	£62.92	£12.58	£75.50
27/10/22	NEST Pension (DD)	£220.96		£220.96

Digital banking transactions schedule

Payments made since 26th September 2022

None

Digital banking transactions payment schedule 7th November 2022

Payments for approval

Serial	Payee	Amount	VAT	Total
1022/P01	Riverbank Project Nature People Drafting structure, process and outline for Scot's Garden Management Plan Matt Croney (project invoice 1)	£450		£450
1022/P02	Shelter Maintenance Ltd. Invoices 14540 and 14612	£67.46	£33.73	£101.19
1022/P03	Lexis Nexis Publishing Arnold Baker on Local Council Administration 13 th Edition	£164.99		£164.99
1022/P04	Bakewell PCC Christmas tree festival	£15		£15
1022/P05	Billingley Christmas Trees Invoice 2038 (to pay following delivery)	£1535	£307	£1842
1022/P06	Chatsworth Estate Invoice ARINV/00012331 Topping and strimming of Scot's Garden and Sheepwash	£450	£90	£540
1022/P07	WEL Medical Invoice I260157 Replacement battery for Moorhall Defibrillator (reimbursement to Clerk)	£194	£38.80	£232.80
1022/P08	HMRC October 2022		Not for publication	
1022/P09	Clerk October 2022		Not for publication	

Mayors Allowance - to Monday 30th October 2022

Opening Balance: £500

Nil

Closing Balance: £500

Website Statistics

	27/06/22	22/07/22	30/08/22	26/09/22	30/10/22
Unique visitors (year to date)	6,022	6,764	8,023	8,675	9,967
Number of visits (year to date)	9,445	10,603	12,849	14,086	16,044
Page views (last twelve months)	66,248	64,923	66,872	65,967	64,460

Grant Award Report

Section 137 Grants	2018-19	2019-20	2020-21	2021-22	2022-23
Body	Current year budget				£2,500
Bakewell Carnival Committee Insurance	£500	£500			£500
Bakewell in Bloom	£500		£650		
Community Policing Neighbourhood Team CCTV	"£500"				
Mencap	£100				
Derbyshire ACF		£150			
Bakewell Good News		£230			
Bakewell Community Speedwatch				£245.60	
Bakewell Swimming Club				£500	
Bakewell Model Radio Control Car Club					£600
Bakewell WI					£50
Total	£1600	£880	£650	£1345.60	£1150
Non Section 137 Grants	2018-19	2019-20	2020-21	2021-22	
Body	Current year budget				£4,500
Day of Dance	£1000				
Bakewell Youth Theatre		£500			
Total	£1000	£500	£-	£-	£-

*Approved in FY 2021-22 Issued in FY2022-23 on receipt of evidence of matched funding.