

Bakewell Town Council

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Meeting of the Town Council held in the Council Chamber, Town Hall at 7.00pm on Monday 7th November 2022

Minutes

Non-Confidential items

5269/22 **Present**

Cllr John Boyle, Cllr Steve Edwards, Cllr Adele Eyre, Cllr Helen Garvey, Cllr Alyson Hill (from minute 5275/22), Cllr Paul Miller, Cllr Paul Morgans, Cllr Bill Storey,

Peak Park Member Kath Potter, Police; PCSO Anthony Boswell and PCSO Ben Morris.

5270/22 **To receive and accept apologies for absence**

Resolved: To accept apologies from Cllr Alyson Hill (delayed) and DCllr Mark Wakeman (prior engagement).

Apologies had also been received from CCllr Alasdair Sutton (unwell).

5271/22 **Mayor's announcements**

Cllr Paul Miller welcomed everyone to the meeting.

5272/22 **Variation of order of business**

It was not considered necessary to vary the order of business.

5273/22 **Declaration of Members Interests**

Members are required to declare the existence and nature of any interests they may have in subsequent agenda items in accordance with the Town Council's Code of Conduct. Those interests are matters that relate to money or that which can be valued in money, affecting the Member her/his partner, extended family and close friends. Interests that become apparent at a later stage in the proceedings may be declared at that time.

None received at this point, but see Planning, minute 5280/22 (a) below.

5274/22 **Items in Exclusion**

To consider whether any items should be discussed in exclusion of the public and press.

It was not considered necessary to take any items "in exclusion".

5275/22 **Public Speaking**

(a) A period of not more than 30 minutes will be made available for members of the public and members of the Council to comment on any matter

(b) If the Police Liaison Officer, a County Councillor, Peak District National Park Member or District Councillor is in attendance they will be given the opportunity to raise any relevant matter.

PCOs Boswell and Morris gave a report on police matter. Reported crime for the period 2nd October – 4th November is as follows; robbery x 2 (will probably be reclassified, due to the age of those involved), 1x sexual offence - indecent images, burglary of business premises, damage to toilets (CCTV pending), assault, burglary of a shed, 2x damage, harassment, and theft.

Ongoing concerns were raised by members with the PCSOs regarding the aggressive "charity" magazine seller.

Police representatives reminded members of the importance of domestic security and outlined simple methods of securing sheds and high value items such as cycles.

Cllr Steve Edwards asked if the Police would be represented at the DDDC Area Community Forum to be held on Wednesday 16th November at the Agricultural Business Centre.

Kath Potter outlined her concerns about housing provision for young people, and noted that she is yet to receive a reply from a letter sent in July to Robert Lorgan, the Chair of the All Party Parliamentary Group for the Peak District.

At this point Kath Potter and Police representatives left the meeting.

Cllr Adele Eyre raised concerns about the number of empty stalls at the Monday market, and effect this has on the overall vitality of the market. It was suggested that this matter is raised at the Area Community Forum.

Concern about the site boarding at the former Yeld Road Play Area - Clerk to follow up with Lady Manners School.

Clerk was also asked to raise issues of vandalism at Highfield Drive play area with NCHA.

The Clerk was asked to write to a company at Monyash Road to ask for improvements to the storage of business waste on site.

Cllr John Boyle reported that a recent Speedwatch at Monyash Road recorded 75 vehicles passing in a one hour period with none exceeding the speed limit.

Cllr John Boyle reported on attendance at a meeting about housing provision hosted by DCllr Peter O'Brien following a number of concerns raised by younger people on the availability of property.

Cllr Steve Edwards reported concerns raised by a member of the public:

- The necessity for the retention of the sign post outside Mountain Warehouse, The Square, following the removal of the sign some months ago. The Clerk was asked to follow this up with DCC Place.
- The necessity for the retention of the flashing “School” lights on South Church Street.

Cllr Alyson Hill joined the meeting.

Clerk was asked to follow up the issue of insurance of Flood Wardens with the Town Council’s broker.

Cllr Steve Edwards reported that DCC has encountered a delay in the provision of the Water Gate device (minute 5259/22 refers).

Cllr Bill Storey reported that the Methodist Church saw 10 people (up from 3) availing themselves of the Warm Space it is providing.

Cllr Bill Storey asked the Clerk to follow up the request for potential use of the backs of the signs in the Rutland Recreation Ground for the display of a town map.

It was noted that the lights on the War Memorial were not working. The Clerk was asked to follow this up with DDDC.

It was noted that damage had occurred to Bakewell Bridge through what appeared to be a vehicle collision.

The Clerk was asked further follow up the condition of Packhorse Bridge with DCC Place.

The Clerk was asked to report to DCC Place that four streetlights on Buxton Road (between the Aldi supermarket and Sheepwash) are not working.

5276/22 **Minutes**

To approve the minutes of the meeting held;

(a) Wednesday 28th September 2022 (Staff Committee)

Resolved: To approve the minutes of the Staff Committee meeting held Wednesday 28th September 2022 as a correct record.

(b) Monday 3rd October 2022 (Full Council)

Resolved: To approve the minutes of the meeting of Full Council held Monday 3rd October 2022 as a correct record.

5277/22 **Clerk’s Report**

(a) To approve Clerk’s Report on action taken following the meeting held on Monday 3rd October 2022

Resolved: To approve the report.

(b) Project work; to receive reports and approve action taken and next steps

(i). Lifebelts

The Clerk reported that no update had been received on lifebelt provision, since minute 5261/22(a), but that the matter is to be hastened.

(ii). Parsonage Field

Cllr John Boyle reported that he had cut back vegetation in the Parsonage Field and that he would be working on repairs to the walls in due course.

Clerk was asked to expedite the processing of registration of Parsonage Field with the Land Registry.

(iii). Public Celebration of Christmas

The Clerk has ordered 85 off 12-150cm Norway spruce (80 for businesses, 5 spares/late orders), 1 off 23-ft Norway spruce for Bath Gardens, 1 off Nordman fir for BT&CT (on a repayment basis). The trees are to be delivered on 8th November 2022

Up to 25 sets of outdoor lights plus transformers are to be ordered plus any further festoons and lights required for the Bath Garden tree.

Ideas were discussed for the decoration of the Town Council's tree at the Christmas tree Festival at All Saint's Church; set up takes place on Tuesday 6th December 2022.

(iv). Riverbank Project

Currently up to date.

(v). Scot's Garden

Mowing was completed as scheduled by Chatsworth estate and the work was done to a high standard.

Following consultation with members of the Town Council, permission was granted for the family of Anne Dudley to plant an oak tree at Scot's Garden in her memory. This was completed on Friday 28th October 2022.

(vi). Sheepwash

A request to Thornbridge for financial assistance regarding interpretation signage has been made, there having been no response the Clerk will follow the matter up.

(vii). Speed Indicator Devices

Action in hand.

(viii). The Bakewell Partnership

In abeyance, retitled and retained on the agenda per minute 5235/22 (iv).

A meeting has been requested by PDNPA Communities Officer Clare Wilkins to discuss the incorporation of former Neighbourhood Plan policies in the Local Plan. Details to be copied to members.

(ix). Town centre repaving

No response received therefore the matter is being passed to CCllr Alasdair Sutton to progress.

(x). Town centre trees

On 4th October 2022 a bequest in the sum of £1000 was received from the estate of the Hilary Young. It is to be used for the provision of town centre trees.

A meeting has been arranged between Cllr Paul Morgans and DDDC Community Development Officer Emma Mortimer for Monday 14th November 2022

(xi). Tree and Woodland Management

Consent for work to fell a tree on Town Council land at The Rock has been authorised and is awaiting consent via PDNPA as it is within the conservation area.

Woodland Management Grants are currently being investigated by the Clerk.

(xii). Valuation of Town Hall

The meeting with BT&CT took place on Wednesday 12th October 2022; see Matters for Decision item (f) below.

The brattishing issue has been investigated by a potential contractor and it is believed that the narrow metal uprights are secured by bolts within the turret; this would mean that they have structural integrity despite decay of the wooden trim. To retain the feature it is proposed that the decayed elements are replaced with ones cast in resin.

Members felt the replacement should be supported in principle and that costs for the work should be obtained.

Resolved: That the updates are received and the action taken or proposed is approved.

5278/22 Reports

(a) Flood Resilience – to receive report

The Flood Wardens reported on the Flood Resilience event at the ABC held on 18th October 2022.

In addition a meeting was held with representatives of the Environment Agency to discuss the protection of properties. Work is proposed to raise the riverbank on the Rutland Recreation Ground side of the river Wye and to grade the opposite site and open up channels to allow water to flow onto the Showground side.

5279/22 Correspondence

Resolved: To note receipt of items for information;
Clerks & Councils Direct November 2022 Issue 144
Derbyshire Association of Local Councils Circular November 2022

5280/22 Planning Applications

To approve response;

(a) NP/DDD/0822/1095 Beech Cottage, Butts Road, Bakewell. Off-road parking space. Applicant: Mr Henry Kay.

Cllr Alyson Hill declared a personal interest in the application (proximity) and withdrew from the discussion.

Resolved: to raise no objection to the proposal subject to Conservation Officer investigation on heritage issues relating to walls and the effect on the surrounding area.

(b) NP/DDD/0922/1206 The Bean And Bag Coffee Shop, Water Lane, Bakewell. Installation of new hardwood timber Shopfront incorporating new framed glazing and entrance door. Applicant: Mr Steve Grocutt.
Resolved: To raise no objection to the proposal.

(c) NP/DDD/1022/1241 Waverley, Wyedale Drive, Bakewell. Alterations and extension to existing bungalow dwelling. Mr T Kearsey
Resolved: To raise no objection to the proposal.

(d) NP/DDD/1022/1250 4 Summerfield Cottages, Brookfield Lane, Bakewell, Proposed installation of a multi-fuel stove in living room, which will need an external flue running up the gable end of the property. Applicant: Theo Hempshall.
Resolved: To raise no objection to the proposal.

(e) NP/DDD/1022/1277 6 Royal Oak Place, Matlock Street, Bakewell New shopfronts including windows, signage and awnings. C W Sellors
(f) NP/DDD/1022/1278 6 Royal Oak Place, Matlock Street, Bakewell Advertisement consent new shopfronts including windows, signage and awnings. C W Sellors
Resolved: To consider (e) and (f) together.
Resolved: To raise no objection to the proposal.

(g) NP/DDD/1022/1317 Park View Service Station, Haddon Road, Bakewell. Advertisement consent - Retrospective application for the installation of ATM installed through a secure panel to the left hand side of the shop front. Applicant: Notemachine UK Ltd.
Resolved: To raise no objection to the proposal.

5281/22 Planning Notified Outcomes

Resolved: to note the following outcomes;

- (a) NP/DDD/0722/0933 36-38 Matlock Street, Bakewell. Listed Building consent – Change of use on the first and second floor from ancillary to retail to residential. Internal reconfiguration with attempts to make as minimal changes to the existing assets like walls and doors. Secondary glazing to be installed internally into existing window reveals. New traditional sash windows to north east elevation. Applicant Mrs Melinda Poyner. Granted.
- (b) NP/DDD/0822/1009 Riverside Business Park, Buxton Road, Bakewell. S.73 application for the variation of conditions 1, 6 and 8 on NP/DDD/0316/0280. Applicant: Riverside Business Park Ltd. Granted.
- (c) NP/DDD/0822/1029 East View, Coombs Road, Bakewell. Proposed alterations and extension to dwelling. Applicant: Mr McNeill. Granted

5282/22 Matters for decision

(a) Public Sector Decarbonisation Fund; to receive update and approve next steps

The Clerk reported that the estimate has now been received; to prepare a bid for submission to include checking existing technologies employed at a cost of £1050.

Resolved: To approve the preparation of a bid in readiness for submission to the Public Sector Decarbonisation Fund at a cost of £1,050.

(b) Frequency of Town Council meetings; request for a return to two meetings per month

Resolved: To maintain the status quo per minute 5151/22(g) and to review further at the January 2023 meeting

(c) Cost of living increases; provision of daytime warm spaces facilities for the elderly and vulnerable

Resolved: To note that “Warm Spaces” have been established at Bakewell Methodist Church and All Saints Church. DCC are offering grants of up to £1000 for organisations providing such facilities.

Resolved: To retain item as part of the Project Work section of the agenda for future meetings.

(d) Staff Committee meeting held Wednesday 28th September 2022: to receive report and approve recommendations

Resolved: That the report be received and the recommendations at minute 5250/22 are approved.

(e) Remembrance Sunday – to receive report on preparations and to approve any residual matters

Cllr Bill Storey and Cllr Steve Edwards outlined arrangements for Remembrance Sunday. The Clerk confirmed that the temporary road closure had been approved by DDDC and that closure notices have been posted prominently, and ;advisory letters have been distributed to frontages affected.

Resolved: That the report be received and

(f) Liaison meeting with BT&CT 12th October 2022: to receive report and to approve the way ahead

Members attending reported that the meeting discussed the Sheds and the Bothy in the rear yard, the BTP Building Report, Offices, Fire Inspection, Offices, and the Heating System. A lot of topics were covered in a short but positive meeting. It was noted that some elements have implications for the leases.

Sheds/Bothy

It was agreed that the present structures are not sound and do not fulfil current needs, therefore it was agreed to investigate their removal and replacement with a “ready-made” option to provide sound, dry storage. BTC are to investigate the easements and any planning consent required and the structural impact of their removal. In the interim a community group is to be given permission to use part of the structure for storage on a temporary basis.

Buildings Report

BTC will supply BT&CT a list of the “A” (urgent) and “B” (less urgent) work. As previously, the Town Council and the Trust will work together to minimise disruption to users in any scheduled programme of works.

Offices

Various options were discussed to consider how the best use could be made of available office space currently within the building. The ‘Box Office’ project which involved the breaking through of the wall to provide a hatch into the main entrance corridor appears to be potentially expensive structural work would be required.

It was suggested that based on current usage that the Town Clerk and BT&CT swap offices to provide a cost effective solution which would give the Trust a more public face whilst maintaining a facility for the Town Council within the building.

Fire Inspection

Action points raised in the Fire Inspection Report are on-going with work in hand on several items including Emergency Lighting.

Note: Fire Warden Training for building occupants and frequent users took place on Friday 28th October 2022 with further meetings to take place with stakeholders relating to roles/responsibilities and building access.

Heating

As neither BT&CT nor BTC have funds available for this project at present (cost c. £100,000) no action to be taken on the main project at present. BT&CT will investigate what can be done to improve the current system. (See also Public Sector Decarbonisation Fund at (a) above.

A decision on a potential office swap between BTC and BT&CT had been requested at the liaison meeting.

Resolved: To defer the consideration of an office swap to the Town Council meeting to be held on 5th December 2022.

5283/22 Finance

(a) Statement of account

Resolved: To note the following balances;

Account	Date	Balance
Instant Access Reserve	26/09/22	£187,493.71
Instant Access Reserve Support Account	22/07/22	£100
Nationwide Building Society	31/03/22	£50,763.34
Petty Cash/Vouchers held	22/07/22	£100

(b) To receive report on items of income

Resolved: To note the following items of income;

Date	From		Total
04/10/22	Wake Smith Solicitors (bequest from the estate of Hilary Young for town centre trees)	£1000	£1000
31/10/22	RBS Interest		£60.74
various	Christmas tree income to 28 th October 2022		£1700

(c) Approval of payments

Resolved: To approve the following payments;

Debit card, Direct Debits and Charges payment schedule

Date	Payee	Amount	VAT	Total
26/10/22	Plusnet (DD)	£62.92	£12.58	£75.50
27/10/22	NEST Pension (DD)			Not for publication

Digital banking transactions payment schedule 7th November 2022

Payments for approval

Serial	Payee	Amount	VAT	Total
1022/P01	Riverbank Project	£450		£450

	<i>Nature People</i>			
	<i>Drafting structure, process and outline for Scot's Garden Management Plan</i>			
	<i>Matt Croney (project invoice 1)</i>			
1022/P02	Shelter Maintenance Ltd. <i>Invoices 14540 and 14612</i>	£67.46	£33.73	£101.19
1022/P03	Lexis Nexis Publishing <i>Arnold Baker on Local Council Administration 13th Edition</i>	£164.99		£164.99
1022/P04	Bakewell PCC Christmas tree festival	£15		£15
1022P05	Billingley Christmas Trees <i>Invoice 2038 (to pay following delivery)</i>	£1535	£307	£1842
1022/P06	Chatsworth Estate <i>Invoice ARINV/00012331</i> <i>Topping and strimming of Scot's Garden and Sheepwash</i>	£450	£90	£540
1022/P07	WEL Medical Invoice I260157 <i>Replacement battery for Moorhall Defibrillator (reimbursement to Clerk)</i>	£194	£38.80	£232.80
1022/P08	HMRC <i>October 2022</i>		<i>Not for publication</i>	
1022/P09	Clerk <i>October 2022</i>		<i>Not for publication</i>	

(d) To consider risk assessment and insurance issues for decisions made above
All decisions taken in good faith. No new risk assessment or insurance items received.

5284/22 **Time, date and place of next meeting**

The next scheduled meeting of the full Council will take place at 7pm on Monday 5th December 2022 in the Council Chamber, Town Hall.
The agenda closes 9am Monday 28th November 2022

The meeting closed at 9.40pm.