

Bakewell Town Council

Town Hall, Bakewell, Derbyshire DE45 1BT
Tel: 01629 813525
email:townclerk@bakewelltowncouncil.gov.uk



Meeting of the Town Council held in the Council Chamber, Town Hall on Monday 2nd August 2021 at 7.00pm

Minutes

Non-Confidential items

4966/21 **Present**

Cllr John Boyle, Cllr Steve Edwards, Cllr Adele Eyre, Cllr Alyson Hill, Cllr Paul Miller, Cllr Paul Morgans, Cllr Bill Storey

CCllr Alasdair Sutton, DCllr Mark Wakeman, 2 members of the public

In the absence of Cllr Hilary Young, Deputy Mayor Cllr Paul Miller chaired the meeting.

4967/21 **To receive and accept apologies for absence**

Resolved: To accept apologies from Cllr Hilary Young (unwell)

Apologies had also been received from PCSO Ben Morris

4968/21 **Mayor's announcements**

Cllr Paul Miller welcomed everyone to the meeting.

4969/21 **Variation of order of business**

Resolved: On grounds of expediency to vary the order of business to take Matters for Decision "Bakewell Good News Magazine" in Public Speaking.

4970/21 **Declaration of Members Interests**

Members are required to declare the existence and nature of any interests they may have in subsequent agenda items in accordance with the Town Council's Code of Conduct. Those interests are matters that relate to money or that which can be valued in money, affecting the Member her/his partner, extended family and close friends. Interests that become apparent at a later stage in the proceedings may be declared at that time.

None received.

4971/21 **Items in Exclusion**

To consider whether any items should be discussed in exclusion of the public and press.

It was not considered necessary to take any items "in exclusion".

4972/21 **Public Speaking**

(a) A period of not more than 30 minutes will be made available for members of the public and members of the Council to comment on any matter

CCllr Alasdair Sutton reported:

- A drone will be filming on The Recreation Ground on Friday 6th August 2021 by agreement of DDDC
- Sarah Dines MP and Police and Crime Commissioner (PCC) for Derbyshire Angelique Foster visited Bakewell today
- A meeting is to be arranged for residents of areas affected by flooding with representatives of DCC, DDDC and the Environment Agency; this will be no earlier than 9th August 2021.
- DDDC is to undertake repairs and renewals at the Cricket Pavilion
- The latest developments concerning the travellers

DCllr Mark Wakeman said that the community litter picking group has now collected over 2000 sacks of litter.

DCllr Alyson Hill reported on the emergency measures brought in by DDDC to resolve issues with refuse collections including the suspension of green waste collections for a month and a requirement for food waste to be put in the grey (non-recycling) bin for collection. These measures have proved necessary due to the national shortage of HGV drivers and the number of staff self-isolating

Cllr Steve Edwards reported overflowing bins at Riverside Walk and the Crescent.

Bakewell Good News Magazine

(i). To approve a request for assistance with layout of the magazine

(ii). To approve a grant of up to £500

Members of the Bakewell Good News Magazine team gave a presentation in support of their grant application and took questions from members.

A request was made for assistance from the Town Council with the layout of the magazine, specifically officer time, in preparing the draft for printing. It was suggested that the group explore alternative options, such as Greenaway Workshop or Lady Manners School.

Resolved: To decline the request for assistance with layout of the magazine.

Resolved: To defer further consideration of grant funding to the meeting to be held on Monday 6th September 2021, pending receipt of the accounts.

Further to minute 4961/21 (a) and (b) it was noted that the kiosk at Rutland Chambers is being redecorated, therefore it is felt unlikely that it will be released for use as a community bus shelter.

Cllr Paul Morgans reported that the Farmers Market on Saturday 31st July 2021 suffered from a poor turnout of traders and asked the Clerk follow the reason for this up with

DDDC. He asked the Clerk to ascertain whether DDDC were requiring payment in advance from stallholders and if not then why not?

Cllr Bill Storey outlined Royal British Legion preparations in support of Remembrance 2021.

It was noted that a bollard outside Studio 10 on King Street had been removed. The Clerk was asked to ascertain whether it is to be replaced.

Cllr Paul Miller noted the overgrown pavement on the approach to Bakewell from Haddon Road and asked that a request for it to be cleared back to its full width be made to DCC.

Vicky Hewitt Smith, Friends of the Rutland Recreation Ground (FORRG) forwarded the following update by email:

- Membership is now 112
- Splash Area - remaining closed due to rising Covid cases
- Swing - replacement swing basket should now be installed
- Pavilion - immediate repairs started
- DDDC Visitors Survey - circulated
- Change of name - new signs being designed and no foreseeable problem to displaying name correctly – “Rutland Recreation Ground” FORRG to raise the issue of PSPO timing vs timing of the new sign what is displayed.
- Pollarding - several members shocked and concerned about how brutal the pollarding has been, particularly to 4 trees in the play area.
- Poppy Event - DDDC have authorised the event.
- Flower Beds - DDDC planning to plant new beds & have invited volunteers to get involved. Member’s views are mixed but largely in favour of no change.
- Travellers – information from BTC was shared with members and many of them viewed the marathon DDDC meeting via the livestream broadcast over the internet.
- Shelter Reopening - pending feedback from DDDC

Following a request by Cllr Hilary Young received via the Clerk it was agreed to contact Steve Alcock, DCC Place, supporting a suggestion for the removal of two parking spaces near the Old Original Pudding Shop at The Square to improve the flow of pedestrian traffic.

Agreement was also given to Cllr Hilary Young’s request to contact Michael Cockerton in respect of varying a restrictive covenant on Wynn Meadow in order to permit parking there on August Bank Holiday weekend in lieu of the Bakewell Show.

(b) If the Police Liaison Officer, a County Councillor, Peak District National Park Member or District Councillor is in attendance they will be given the opportunity to raise any relevant matter.

See above.

4973/21 **Minutes**

To approve the minutes of the meeting held Monday 5th July 2021

Resolved: To approve the minutes of the meeting held Monday 5th July 2021 as a correct record.

4974/21 **Clerk's Report**

(a) To approve Clerk's Report on action taken following the meeting held since Monday 5th July 2021

Resolved: To approve the report.

(b) Project work; to receive reports and approve action taken

(i). Cycle parking – Water Street

No further update at present

(ii). Parsonage Field

Action in hand.

(iii). Repainting of Weir Bridge

DCC advise work provisionally programmed for spring 2022.

A meeting has been requested with PDNPA to discuss the paint scheme options; no further update at present.

(iv). Repeater signs; Baslow Road

Action in hand

(v). Review of on-going contracts

Action in hand

(vi). Riverbank Project

Action in hand

(vii). Scot's Garden

All action currently up to date. The Clerk reported that summer growth has matured and that it is recommended that the whole meadow now be mown.

Resolved: Clerk to arrange for the mowing of Scot's Garden in the next 2-3 weeks.

(viii). Town centre repaving

Buxton Road – work scheduled to start Monday 6th September 2021

Bridge Street – no further update at present

(ix). Town centre trees

DCC Place Countryside Projects Officer (Woodlands), Ruth Baker, advises that the Local Authority Tree Fund does not cover town centre trees and that the Urban Tree Challenge Fund is more appropriate.

“Unfortunately the scheme is now closed for this year but it will give you an idea of the detail required for a bid if it runs again next year. If not we'll include it in next year's LATF bid and hope it can be accepted – we were oversubscribed this year but can plan for that better now we've been through the process. I imagine government will alter the rules and timescales for next year too as there was a lot of feedback about the short deadlines and parameters for applications.”

(x). Tree and Woodland Management

All action currently up to date

(xi). Valuation of Town Hall

A request for assistance was put to the DALC membership, the response to which is currently being worked through.

(xii). Valuation of Town Council Assets

Action in hand

(xiii). Wyebank Grove surface water drainage

The “Bakewell Position Statement on Flooding” was received on 23rd July 2021 and copied to the Flood Wardens.

Resolved: Clerk to request an update on the Wyebank drain inspection.

The Clerk was also asked to contact Severn Trent to ascertain the location of the culvert within The Recreation Ground.

Resolved: To note the updates and to approve the action taken.

4975/21 **Reports**

(a) Report on DDDC Clean & Green meeting Wednesday 7th July 2021

Cllr John Boyle, Cllr Steve Edwards and the Clerk met with Samantha Grisman (Clean & Green Manager), Dave Martin (Clean & Green Area Supervisor, North), Ros Hession (Neighbourhoods Liaison Officer) where issues discussed included the cleaning of Weir Bridge, condition of surfacing at The Crescent, pest control, bird feeding signage, street cleaning, the poor presentation of the recycling area and containers at Granby Road car park, Recreation Ground pavilion changing rooms, it's toilets and facilities as well as repairs and renewals, biodiversity, riverbank erosion, potential refreshment concession on the hardstanding, and the Green Flag Award for Bath Gardens.

Resolved: That the report be received.

(b) Report on DDDC Closer Working meeting Monday 26th July 2021

Cllr Hilary Young and the Clerk met with Karen Henriksen (DDDC Director of Resources) and Ros Hession (Neighbourhoods Liaison Officer) matters discussed included travellers, issues arising from the Clean and Green meeting, the current quality of work to the Church, Steps, public toilets (contactless payment, queues for the toilets at busy times), Public Space Protection Orders (due to go back to DDDC Committee on 23rd September 2021), town centre trees, and the National Citizens Service event in the Recreation Ground.

Resolved: That the report be received.

4976/21 **Correspondence**

Resolved: To note receipt of items for information;

Derbyshire Association of Local Councils:

- July Newsletter No 2

4977/21 **Planning Applications**

To approve responses;

(a) NP/DDD/0721/0791 Holly House, South Church Street, Bakewell. Listed Building Consent Replace existing hardrow roof tiles to main house and east single storey wing with natural blue slate. Applicants; Mr & Mrs Jacob

Resolved: To raise no objection to the proposal.

- (b) NP/DDD/0721/0786 The Rutland Arms Hotel, Rutland Square, Bakewell. Listed Building consent to - A. Remove existing lightweight wall in store room. B. Form new door way in store room. C. Form new doorway from existing window in kitchen. D. Remove existing lightweight wall in kitchen. E. Form new doorway in existing window. F. Form new duct opening in kitchen allowing connection to existing duct G. Remove existing lightweight wall in store forming pot wash H. Strip out existing kitchen I. Position new heat exchange units. Applicant: Mr Chris Blacklock, Coaching Inns Group**

Resolved: To raise no objection to the proposal subject to Conservation Officer approval.

4978/21 **Planning Notified Outcomes**

Resolved: To note the following outcomes;

- (a) NP/DDD/1120/1115 15, Riverside Crescent, Bakewell. To replace all existing timber sash windows with white UPVC alternatives. Replace front and rear doors with composite, with same design as existing. Also replace French doors with UPVC alternative to match windows. Applicant: Mrs R Kiely. Refused.
- (b) NP/DDD/1220/1135 Wyvanhoe, 2, The Park, Bakewell. Reconfiguration of existing rear porch and erection of detached single garage and garden store building to rear of property. Applicant: Mr Peter Shirtcliffe. Granted.
- (c) NP/DDD/1220/1168 32, Matlock Street, Bakewell. Listed Building Consent – Alterations and refurbishment following fire damage. Applicant: Mr D Wild. Refused.
- (d) NP/DDD/0321/0240 Dry Hills, Gypsy Lane, Baslow Road, Bakewell. Creation of access track. Applicant: Mr Max Dernie. Refused.
- (e) NP/DDD/0421/0487 5 Granby Croft, Bakewell. Demolition of prefabricated garage and erection of new limestone construction garage. Applicant: Mr Mark Payne. Granted.
- (f) NP/DDD/0421/0496 3 Endcliffe Mount, Deepdale Business Park, Ashford Road, Bakewell. Change of use of the ground and first floors only from B1 Office to office space that incorporates Healthcare E(e) and creation of associated car park. Applicant: Derbyshire Healthcare NHS Foundation Trust. Granted.

4979/21 **Matters for decision**

(a) Casual Vacancy; to receive update

DDDC's Electoral and Democratic Service Manager confirms that "the Returning Officer did not receive the necessary number of requests for the vacancy to be filled by election" therefore the Town Council may now co-opt to fill the vacancy.

Resolved: That the vacancy is advertised with a closing date of 9am Friday 27th August and that candidates are interviewed for co-option at meeting be held prior to the meeting of full Council on Monday 6th September 2021. The vacancy is to be advertised on Town Council notice boards, at the Co-operative supermarket, at the Library and on the Town Council's Facebook page.

(b) Bakewell Neighbourhood Plan, to receive report from the Neighbourhood Plan Group and to approve the way ahead

The Neighbourhood Plan Group reports as follows:

"A recent alteration to the National Planning Policy Framework and the recommendations made at the Examination Stage of the Bakewell Neighbourhood Plan has resulted in a much reduced draft document.

The Neighbourhood Plan Group, in examining the options available to it, has concluded it would not be appropriate for the Bakewell Neighbourhood Plan to go to referendum in this format.

Moreover, there is no guarantee that a reworked document (a major undertaking in its own right) would produce any different an outcome at a future Examination.

After careful consideration the Group feels the incorporation of the draft Plan's policies in the emerging Local Plan would be a pragmatic result which provides a community insight and which safeguards the work undertaken to date.

It is therefore recommended the Town Council formally withdraw the Bakewell Neighbourhood Plan and negotiate with the Peak District National Park Authority for the incorporation of the draft Plan's policies within the Local Plan."

Resolved: To accept the recommendations of the report. Clerk to write to the Peak District National Park Authority formally withdrawing the Bakewell Neighbourhood Plan.

Resolved: Clerk to produce a news release on the withdrawal.

(c) PDNPA Consultation on Supplementary Planning Document "Conversion of Historic Buildings"

Resolved: To submit the response at Annex A.

(d) Bakewell Community Speedwatch to approve grant assistance of up to £698 ex VAT

Resolved: To approve the proposal. Clerk to request Ward and County members show their support to this community project through a contribution from their leadership fund. The Town Council will make up any shortfall, purchase, and arrange for the equipment to be insured. The equipment is to remain the property of the Town Council and is to be loaned to the Speedwatch group.

DCllr Alyson Hill asked that her abstention be recorded.

(e) Bakewell Good News Magazine

(i). To approve a request for assistance with layout of the magazine

(ii). To approve a grant of up to £500

See minute 4976/21 above

(f) Biodiversity verges; to receive update

The following email has been received from DDDC:

"As you may be aware the District Council has been trialling managing a small number of verges for wildflowers as part of increasing the biodiversity of the District. We are currently reviewing them and so far most have done well and have been positively received. We are looking at extending the number of verges for next year. I am contacting all parish and town councils to see if there are any in your area that you would be interested in putting forward. Ideally the verges would already have some wildflowers growing in it but if you are interested in creating a wildflower verge where there just grass then we can work with you or local community group to do this."

The Clerk has indicated that the Town Council is potentially interested in the project and a reply is awaited on what further input is required from it, the deadline for submission and any costs involved.

(g) Advisory stickers for wheeled bins; road speeds; to receive update

The Clerk reported that DDDC Recycling Officer had been contacted and that verbal agreement had been given for the stickers to be placed on bins in 30mph areas, written confirmation has been requested and receipt is awaited.

(h) Public Celebration of Christmas; to approve arrangements

Resolved: To implement the same arrangements as for 2020.

(i) Creative Media Magazines; proposal for a Bakewell Town Guide

Resolved: To approve the proposal, provided it is at no cost to the Town Council.

(j) Improving minute taking; to approve audio recording of meetings

Resolved: To approve the audio recording of meetings for the purpose of improving minute taking. Audio records are to be deleted once the minutes to which they relate are approved by Council. Clerk to make the appropriate arrangements.

(k) Date time and place of September Staff Committee meeting

Resolved: Staff Committee to make the relevant arrangements.

(l) Partial reopening of Clerk’s Office (from Staff Committee)

Resolved: The Clerk is to continue working from home, with one day a week to be worked at the office. Visitors are to be seen on an appointments basis. Clerk to publicise the revised arrangement via the Town Council website and notice board. Members are to be advised of which day of the week the office will be open, and feedback on the effect of the revised arrangement is to be given at the meeting of full Council to be held on Monday 6th September 2021.

4980/21 **Finance**

(a) Statement of account

Resolved: To note the following balances;

Account	Date	Balance
Instant Access Reserve	28/07/21	£152,120.56
Instant Access Reserve Support Account	26/07/21	£100
Nationwide Building Society	30/06/20	£50,700.70
Petty Cash/Vouchers held	28/06/21	£100

(b) To receive report on items of income

Resolved: To note the following items of income;

Date	From	Total
30/06/21	Interest RBS	£1.42
08/07/21	HMRC VTR VAT repayment year ended 31 st March 2021	£2,716.37

(c) Approval of payments

Resolved: To approve the following payments;

Direct Debits payment schedule

Date	Payee	Amount	VAT	Total
09/07/21	NEST Pensions	<i>Not for publication</i>		
26/07/21	Direct Debit Plusnet (Internet, landline)	£57.55	£11.52	£69.07

Digital banking transactions payment schedule 20th July 2021

Serial	Payee	Amount	VAT	Total
0721/P07	Butler Cook <i>Invoice 21458</i> <i>Preparation and submission of P11D</i>	£20	£4	£24
0721/P08	Barrie Woodcock <i>Invoice for internal audit</i>	£328.74		£328.74
0721/P09	Park Pantry <i>Invoice 14241</i> <i>10-in celebration cake</i> <i>(Mayor's Allowance)</i>	£65		£65

Digital banking transactions payment schedule 2nd August 2021 2021

Serial	Payee	Amount	VAT	Total
0821/P01	Chatsworth Estate Grass cutting and strimming of Scot's Garden <i>Invoice ARINV/00010726</i>	£200	£40	£240
0821/P02	East Peak Countryside Associates CIC <i>Invoice 240</i> <i>Support, bid writing, research for the National Heritage Lottery Fund Project; 3 days; 23rd, 24th 25th June, Travel to Bakewell x2 41 miles at 40p/mile</i>	£466.40		£466.40
0821/P03	Mayor's Allowance <i>National Citizen's Service</i> <i>Donation to project</i>	£50		£50
0821/P04	HMRC <i>July 2021</i>		<i>Not for publication</i>	
0821/P05	Clerk <i>July 2021</i>		<i>Not for publication</i>	

(d) To consider risk assessment and insurance issues for decisions made above

All decisions taken in good faith. No new Risk Assessment or insurance items received.

4981/21 **Time, date and place of next meeting**

7pm Monday 6th September 2021, Council Chamber, Town Hall.
The agenda closes 9am Friday 27th August 2021

The meeting closed at 9.40pm

Conversion of Historic Buildings Supplementary Planning Document (SPD) – Consultation Draft

(i) Does the SPD fulfil its aim of offering guidance for the conversion of buildings that are designated or non-designated heritage assets?

YES this offers both asset type guidance, it is very useful that non designated are specifically categorised and included to highlight the importance of these assets within communities. An example would be the shelter within Rutland Recreation Ground Bakewell.

(ii) Has the SPD been pitched at a level which is accessible to all those who need to use it?

YES the text and language is understandable but its whereabouts for would-be developers needs to be made obvious if it is to be used as an initial guidance document.

(iii) Do you think the six core principles are appropriate?

YES they are written in a logical order and keep sub chapters concise.

(iv) Do you think the SPD offers sufficient flexibility in our approach to conversion within the six core principles?

YES they clearly show how a mixture of historic assets can be mixed with contemporary design, which is a very important consideration when trying to upgrade to modern standards.

(v) Does this SPD offer sufficient advice/examples for and illustrations of conversion to non-domestic use?

YES the illustrations give good examples of what is clearly possible, it is weighted towards domestic use but there is no reason why these examples could not be used in a non-domestic setting and could open up lateral thinking at design stage.

(vi) Do you think the SPD is relevant to a range of project sizes and budgets, regardless of end use? (e.g. Affordable Housing)

YES overall, but it may be unusual within Bakewell to offer conversion for Affordable Housing. There is no reason why some historic features should not be included in new build making it more in context with the environment of the Town including Affordable Housing.

Further comment

It is essential that this document, if adopted, is made obviously available for those considering a conversion build and not lost in a massive list of other documents that may be linked to building within the PDNPA. It should be promoted as a first read when considering a build.

The non-designated heritage considerations are well highlighted as many people may not even realise they exist and may be relevant to any building conversion project viability.