

Bakewell Town Council

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Meeting of the Town Council remotely on Wednesday 5th May 2021 at 7pm

Minutes

Non-Confidential items

4922/21 **Present**

Cllr John Boyle, Cllr Steve Edwards, Cllr Adele Eyre, Cllr Paul Miller, Cllr Bill Storey, Cllr Hilary Young

Four members of the public.

4923/21 **To receive and accept apologies for absence**

Resolved: To accept apologies from Cllr Alyson Hill (prior engagement), Cllr Paul Morgans (unwell), Cllr Bill Storey (prior engagement) Cllr John Riley (connectivity issues)

Apologies had also been received from Peak Park Member Kath Potter, DCllr Alasdair Sutton and DCllr Mark Wakeman

4924/21 **Mayor's announcements**

Cllr Hilary Young welcomed everyone to the meeting.

4925/21 **Variation of order of business**

Resolved: On grounds of expediency to consider Matters for Decision "To approve a grant of up to £13,851 to Bakewell Town and Community Trust" after public speaking.

4926/21 **Declaration of Members Interests**

Members are required to declare the existence and nature of any interests they may have in subsequent agenda items in accordance with the Town Council's Code of Conduct. Those interests are matters that relate to money or that which can be valued in money, affecting the Member her/his partner, extended family and close friends. Interests that become apparent at a later stage in the proceedings may be declared at that time.

Cllr Hilary Young indicated he would not take part in any vote on the "Welcome Back Fund" due to the designer of some of the proposals being a personal friend.

4927/21 **Items in Exclusion**

To consider whether any items should be discussed in exclusion of the public and press.

It was not considered necessary to take any items "in exclusion".

4928/21 **Public Speaking**

(a) A period of not more than 30 minutes will be made available for members of the public and members of the Council to comment on any matter.

Vicky Hewitt-Smith reported on the setting up of the "Friends of the Rutland Recreation Ground". The group has almost 50 households registered and is seeking the support of groups using the Rec. The main focus at present is Public Space Protection Orders.

Cllr Steve Edwards reported that double yellow lines had been applied to the B6001 Hassop Road on both sides, either side of the roundabout to prevent dangerous parking.

Cllr Steve Edwards reported that following the recent planning application it was noted that the garden at the Red Lion had been tidied up and some benches had been put in but they had not raised the level up.

(b) If the Police Liaison Officer, a County Councillor, Peak District National Park Member or District Councillor is in attendance they will be given the opportunity to raise any relevant matter

None present.

Variation of Order of Business

Further to minute 4925/21, Matters for Decision "To approve a grant of up to £13,851 to Bakewell Town and Community Trust" was taken next.

Resolved: To approve a grant of £13,851 to Bakewell Town and Community Trust for FY 2021-22.

4929/21 **Minutes**

To approve the minutes of the meeting held Monday 26th April 2021

Resolved: To approve the minutes of the meeting held Monday 26th April 2021 as a correct record.

4930/21 **Clerk's Report**

(a) To approve Clerk's Report on action taken following the meetings held since Monday 29th March 2021

Resolved: To approve the report.

(b) Project work; to receive reports and approve action taken

(i). Cycle parking – Water Street

Transport Policy Planner Tim Nicholson replied (7th April 2021) that PDNPA can see the benefit of the scheme and would like to see more detail on the scheme.

Resolved: Mayor and Clerk to work together to obtain a scale plan or an artist's illustration as a next I step.

(ii). Neighbourhood Plan

A meeting of interested parties was held on 20th April 2021 to discuss the Examiner's proposed revisions. The outcome of the meeting was to seek clarification from the Examiner on two areas of concern. The reply has now been received and a further meeting between the Neighbourhood Plan Group and PDNPA is felt necessary to discuss the way forward.

Resolved: Clerk to arrange a remote meeting with PDNPA.

(iii). Parsonage Field

Resolved: To set up a small working party to make recommendations to Council on matters related to Parsonage Field to include Cllr John Boyle, Cllr Steve Edwards and Cllr Hilary Young.

Resolved: Clerk to arrange a remote meeting with PDNPA to discuss the recently circulated report and the way forward, attendees to include Cllr John Boyle, Cllr Steve Edwards and Cllr Hilary Young.

Resolved: Clerk to arrange a meeting between a valuer and Cllr John Boyle to discuss an agreement for the currently tenanted land. It is suggested that this should include a report on the condition of this portion of the field, a dimensioned plan and a rent valuation. If a long term agreement is proposed it should include the tenant being responsible for repairs to the walls.

(iv). Renewal of Fairtrade status

The submission deadline for the renewal of Bakewell's Fairtrade Town application is Monday 9th August 2021.

Resolved: Cllr John Boyle, the Clerk and other interested parties to work on the renewal.

(v). Riverbank Project

An email was received from Richard Godley (21st April 2021) detailing the proposed Activity Plan and the work planned to engage young people and broader sections of the community.

(vi). Scot's Garden

Work has been completed on the path, including a further small section of repairs following the flooding.

Strimming work has been done today and chain harrowing will follow.

Cllr John Boyle reported that a bench had been removed from its base and moved across the field towards Bakewell Bridge. It has subsequently been reinstalled on its base.

It was suggested that tenders are sought from contactors for general small works needed across the Town Council's estate from time to time.

(vii). Town centre repaving

DCC Highways (27th April 2021) advised that work is currently scheduled for June 2021.

(viii). Tree and Woodland Management

There are no outstanding matters at present.

(ix). Wyebank Grove surface water drainage

Response received from DCC Flood Risk Management Team (27th April 2021) states “There is an Environment Agency statement which DCC Flood Risk Management Team are hoping to assist with a partial review of their statement and it is due to be issued in the next few weeks regarding flood prevention measures in Bakewell, particularly in relation to the flooding events from January 2021.”

Resolved: Clerk to hasten response, if necessary, on 7th June 2021.

Resolved: To note the updates and to approve the action taken.

Two members of the public left the meeting.

4931/21 Correspondence

Resolved: To note receipt of items for information;

DDDC: Arrangements marking the death of HRH The Duke of Edinburgh

Derbyshire Association of Local Councils: April 2021 Newsletter, notes from online Clerk’s and Chair’s Meetings Wednesday 14th April 2021, updates on the High Court ruling on the holding of remote meetings

4932/21 Planning Applications

To approve response on the following applications;

- (a) NP/DDD/0221/0230 Clunie, Hassop Road, Bakewell. Proposed erection of wooden fence at rear of property abutting Baslow Road. Applicant: Mr David Creamer.**

Resolved: To raise no objection to the proposal.

- (b) NP/DDD/0321/0240 Dry Hills, Gypsy Lane, Baslow Road, Bakewell. Creation of a new access track. Applicant: Mr Max Dernie.**

Resolved: To raise no objection to the proposal.

- (c) NP/DDD/0321/0318 The Rutland Arms Hotel, the Square, Bakewell. To replace damaged/eroded stone work to King Street elevation and North Church Street elevations. Applicant: Mr Chris Balcklock.**

- (d) NP/DDD/0321/0320 Listed Building Consent The Rutland Arms Hotel, the Square, Bakewell. To replace damaged/eroded stone work to King Street elevation and North Church Street elevations. Applicant: Mr Chris Balcklock.**

Resolved: To consider (c) and (d) together.

Resolved: In principle to raise no objection, however retrospective planning permission for even justified works totally undermines planning protection opportunities on this listed building within the conservation area.

- (e) NP/DDD/0321/0348 Holly House, South Church Street, Bakewell. Remedial work to make safe a retaining garden boundary wall which is failing in its retaining function. Rebuild the wall along its entire length and terrace land adjacent to the boundary. Applicants Mr & Mrs Jacob.**

- (f) NP/DDD/0321/0350 Listed Building Consent Holly House, South Church Street, Bakewell. Remedial work to make safe a retaining garden boundary wall which is failing in its retaining function. Rebuild the wall along its entire length and terrace land adjacent to the boundary. Applicants: Mr & Mrs Jacob.**

Resolved: To consider (e) and (f) together.

Resolved: To raise no objection to the proposal.

(g) NP/DDD/0421/0418 Westlea, Greenhills, Ashford Road, Bakewell. Proposed single storey side extension to form hobby workshop. Extend 2 window structural openings to west corner of rear elevation. Brick up 2 windows to north elevation. Proposed new garden shed adjacent to north elevation. Applicant: Mr William Haigh.

Resolved: To raise no objection to the proposal.

(h) NP/DDD/0421/0428 Aldern House, Baslow Road, Bakewell. Listed Building consent - Removal of and upgrade of all CCTV cameras along with all redundant power supplies and cabling, digital cameras are powered through Cat 5. -To make good all fixing holes, including historic part of the building with an appropriate mortar. Applicant: Peak District National Park Authority.

Resolved: To raise no objection to the proposal.

4933/21 **Planning Notified Outcomes**

Resolved: To note the following outcomes;

- (a) NP/DDD/1020/0950 2A Buxton Road, Bakewell. Change of use from jewellers to tattoo studio. Applicant: Miss Jessica Hobday. Granted.
- (b) NP/DDD/1220/1173 Stanedge House, Stanedge Road, Bakewell. Proposed rear side extension, internal remodelling and landscaping to existing dwelling. Applicant: Miss Louise Barlow. Refused.
- (c) NP/DDD/1220/1233 5 Granby Croft, Bakewell. To build a new stone garage to replace the existing prefabricated concrete and asbestos roof one which is in a poor state of repair and is leaking. Applicant Mr Mark Payne. Refused.
- (d) NP/DDD/1220/1145 Brookfield, Brookfield Lane, Bakewell. Two-storey and single storey extensions to side. Single storey extension to rear. Applicant: Mr Duncan Taylor. Refused.
- (e) NP/DDD/0221/0151 Haddon House, Haddon Road, Bakewell. Change of use to single C3 dwelling. Applicant Mr P Hunt Coverland UK Ltd. Granted.
- (f) NP/DDD/0221/0189 S.73 application for the variation of condition 1 on NP/DDD/0219/0203 - extension of time until April 2022. Lady Manners School, Shutts Lane, Bakewell. Applicant: Lady Manners School. Granted.

4934/21 **Matters for decision**

(a) To approve a grant of up to £13,851 to Bakewell Town and Community Trust
See minute 4928/21 above.

(b) To agree writing to the Secretary of State in support of extending the use of Zoom meetings

Resolved: To make the following submission, with a copy to Sarah Dines MP;
“Remote meetings have become a useful modern way of communicating which most people can access. The added value is that members of the public have been significantly more interested in attending, and officials who can be reluctant to attend out of normal office hours have been willing to attend usually from home via the link.

This has been a chance to allow Local Government to take a productive evolutionary step in progressing business efficiency and more effectively.

While there are times when physical meetings are important, please legislate for the ability to carry out business remotely to be an option available to local councils.”

(c) To consider arrangements for future meetings in traditional format if Zoom is not permitted

Whilst remote meetings of Council will no longer be permitted after 7th May 2021 members feel platform remains valuable for other types of meeting.

Resolved: To renew the annual Zoom subscription at a cost of £101.92

If restrictions continue to be lifted by the government according to its plan, Step 4, which will take place no earlier than 21st June 2021, will allow the removal of “all legal limits on social contact”.

Resolved: To defer meeting from 7th June to 21st June 2021 and to dispose of necessary matters of business in the interim through the use of Urgent Business Requests.

(d) Welcome Back Fund; to receive report and approve next steps

Cllr Hilary Young updated members on developments before declaring the interest recorded at minute 4/21 and withdrawing from the meeting room. Cllr Paul Miller took the Chair.

Resolved: In the absence of a response from DCC in respect of cone covers to proceed with the proposed banners and brackets only. The wording on the banners is to be “Welcome to Bakewell” with an order of 95 banners providing this can be accommodated below the £2499 threshold. The order for brackets is for a quantity of 105, allowing for spares.

Cllr Hilary Young returned to the meeting room and resumed as Chair.

(e) To agree Tree planting proposals to forward to the Local Authority Treescapes Fund (deadline 17th May)

Cllr Hilary Young introduced planting proposals for the planting of up to 35 trees at various locations in the town centre.

Resolved: To submit the proposals to the Local Authority Treescapes Fund and to begin to approach the respective land owners for consent to plant.

(f) The control of banners and informal advertising in the town centre

Further to minute 4823/21(c), a response from the Senior Enforcement Officer, PDNPA indicates that it, rather than the Town Council, has powers to remove advertising because the National Park Authority is the body responsible for enforcing the controls on advertisements. PDNPA has taken the view that banners are a “poster and placard” for the purpose of the Regulations and has removed them following notification to the owner or the company responsible for putting them up.

PDNPA would welcome the Town Council alerting it to such banners, providing location and company address/contact details. PDNPA would then send a standard letter to them asking for the banner to be removed. Once the standard time has elapsed (normally 24 hours allowing for delivery) the Town Council could remove the banner and deliver it to Aldern House in order for the owner to be given an opportunity to collect it (alternatively they could be collected from the Town Council by PDNPA).

Resolved: To note the advice and to follow the procedure outlined.

(g) Improving the aesthetics of empty shops, to receive update and approve next steps

Resolved: To discontinue this item from the agenda.

(h) Repainting of Weir Bridge to receive update from DCC Structures and to approve any further response

DCC advise “the colour for the refurbished bridge will be the same as it is now. This colour was agreed with all stakeholders prior to its original installation.”

Resolved: To formally request a review of the proposed colour.

(i) To approve a timetable for the Annual Governance and Accountability Return

Resolved: To complete the AGAR and internal audit for sign off at the meeting to be held on 21st June 2021. Public Inspection Period (which must include the first ten working days of July): Wednesday 23rd June to Tuesday 3rd August 2021

(j) To receive a report of rents and rent review periods and approve the way ahead

Resolved: To defer to the meeting to be held on 21st June 2021.

(k) Valuation of assets

Resolved: To defer to the meeting to be held on 21st June 2021.

(l) To review Risk Assessment

Resolved: To defer to the meeting to be held on 21st June 2021.

(m) 20's Plenty – to approve response

Resolved: To defer to the meeting to be held on 21st June 2021.

(n) DALC Subscription 2021-22; to approve renewal

In response to a question from a member the clerk advised that the subscription represented good value for money.

Resolved: To approve renewal of the DALC subscription for the period to 31st March 2021 at a cost of £693.10.

(o) To approve recommendations of Staff Committee minute 4903/21

Resolved: To approve the recommendations.

(p) Partial reopening of Clerk's Office (from Staff Committee)

Resolved: To defer to the meeting to be held on 21st June 2021.

4935/21 **Finance**

(a) Statement of account

Resolved: To note the following balances;

Account	Date	Balance
Instant Access Reserve	27/04/21	£69,982.21
Instant Access Reserve Support Account	27/04/21	£100
Nationwide Building Society	30/06/20	£50,700.70
Petty Cash/Vouchers held	27/04/21	£100

(b) To receive report on items of income

Resolved: To note the following income

Date	From	Total
31/0/21	BACS: Rent of Castle Hill Field	£350

(c) Approval of payments

Payments made following the meeting held 29th March 2021

Date	Payee	Amount	VAT	Total
06/04/21	WEL Medical (via Debit Card) <i>Invoice I240858 2pr Electrode Pads for IPAD SP1</i>	£72	£14.40	£86.40
20/04/21	Hopkinson Waste Management Ltd., 12yd Skip Hire <i>Online Payment Ticket 224370</i>	£350	£70	£420

Payments Schedule

Date	Payee	Amount	VAT	Total
05/05/21	2 Commune Ltd <i>Domain hosting and management for two years to 05/07/23</i>	£150	£30	£180
05/05/21	DALC subscription (if approved above) <i>to 31st March 2022</i>	£693.10		£693.10
05/05/21	J Greatorex Walling, Parsonage Field <i>Invoice 4 of 4 (BTC04/270321</i>	£1647.50		£1647.50
05/05/21	J Greatorex Footpath Work, <i>Scot's Garden Invoice BTC/280321</i>	£400		£400
05/05/21	Peak Park Parishes Forum <i>Subscription 2021/22</i>	£24		£24
05/05/21	Shelter Maintenance Ltd <i>Invoices 13539 & 13613</i>	£53.58	£21.44	£128.60
05/05/21	Viking Office Supplies <i>Copier paper, envelopes, markers, postage stamps</i>	£223.43	£6.99	£230.42
05/05/21	HMRC <i>April 2021</i>			<i>Not for publication</i>
05/05/21	Clerk <i>April 2021</i>			<i>Not for publication</i>

(d) To consider risk assessment and insurance issues for decisions made above

All decisions taken in good faith. No new Risk Assessment or insurance items received.

4936/21 Time, date and place of next meeting

7pm Monday 21st June 2021, venue to be confirmed.

The agenda closes 9am Monday 7th June 2021

The meeting closed at 9.17pm