

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a credit and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority:

County area (local councils and parish meetings only):

### Financial year ending 31 March 2021

Prepared by (Name and Role):

Date: 25/06/2021

	£	£
<b>Balance per bank statements as at 31/3/21:</b>		
Bank Account 11285012	81,423.94	
Bank Account 11285004	100.00	
Building Society Account	50,758.26	
	_____	132,282.20
Petty cash float (if applicable)		
Less: any unpresented cheques as at 31/3/21 <b>(enter these as negative numbers)</b>		
None	_____	-
Add: any un-banked cash as at 31/3/21		
None	_____	-
<b>Net balances as at 31/3/21 (Box 8)</b>		<b><u><u>132,282.20</u></u></b>