

Bakewell Town Council

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Meeting of the Town Council held remotely on Monday 2nd November 2020 at 6.30pm

Minutes

Non-Confidential items

4798/20 **Present**

Cllr John Boyle, Cllr Steve Edwards, Cllr Adele Eyre, Cllr Alyson Hill, Cllr Paul Miller, Cllr Paul Morgans, Cllr Bill Storey, Cllr Hilary Young

CCllr Judith Twigg, Director of Planning and Conservation PDNPA John Scott, Peter Dumenil (Tools for Self-Reliance), three members of the public

4799/20 **To receive and accept apologies for absence**

Resolved: To accept apologies from Cllr John Riley (internet connection issues).

Apologies had also been received from Kath Potter, DCllr Alasdair Sutton and the Police

4800/20 **Variation of order of business**

It was not considered necessary to vary the order of business at this time.

4801/20 **Mayor's announcements**

The Mayor welcomed everyone to the meeting.

4802/20 **Declaration of Members Interests**

Members are required to declare the existence and nature of any interests they may have in subsequent agenda items in accordance with the Town Council's Code of Conduct. Those interests are matters that relate to money or that which can be valued in money, affecting the Member her/his partner, extended family and close friends. Interests that become apparent at a later stage in the proceedings may be declared at that time.

Cllr Steve Edwards indicated an interest in minute 4808/20(b); applicant known.

4803/20 **Items in Exclusion**

To consider whether any items should be discussed in exclusion of the public and press.

It was not considered necessary to take any items “in exclusion”.

4804/20 **Public Speaking**

(a) **A period of not more than 30 minutes will be made available for members of the public and members of the Council to comment on any matter**

John Scott gave a planners overview of the ways that the appearance of prominent empty shops such as Edinburgh Woollen Mill can be improved.

He offered to trace the landlord of the building, and suggested that a joint approach may work best; using the role of the Planning Authority to advise the owner what can be done legally, and use influence to highlight the context and importance of the site to encourage the landlord to do the right thing. In this, intention of the owners of the building will be key, as will the likely length of time that the building is to stand empty.

The funding of options such as window displays, pull up banners or window decals could be considered, as could a display from the Old House Museum. In the case of paid for materials it was felt important that they should be of a nature that they could be used in other settings in the future.

Cllr Paul Morgans said this could be an opportunity to promote the best of Bakewell and the Peak District.

John Scott said he will discuss the matter further with the PDNPA communications team

John Scott reported that he had received a suggestion that there should be a summit on the future of Bakewell after lockdown involving PDNPA, DDDC, the Town Council and key business owners.

Cllr Paul Morgans thanked John Scott for attending the meeting and for his input and that looked forward to working together further on the ideas. John Scott then left the meeting.

Peter Dumenil outlined the work of Tools for Self-Reliance (TSR). The group are seeking modest premises to continue the refurbishment of hand tools which are assembled into kits and sent to tradespeople in Africa. The Chapels at the Cemetery (owned by DDDC) appear to be suitable for the purpose and TSR would welcome the support of the Town Council in securing their future use. It is understood that DDDC are to undertake surveys on its buildings and other property.

Cllr Paul Morgans suggested TSR may be able to obtain grant funding that would allow them to work DDDC to refurbish the buildings to the benefit of both bodies.

Cllr Alyson Hill reported that the TSR request has been put to DDDC, and that suggestions of alternative premises such as those at Riverside Business Park or farm outbuildings have been made.

Cllr Paul Morgans thanked Peter Dumenil his presentation and wished the group well in its search for premises. Peter Dumenil then left the meeting.
On-going concerns were raised about A-boards placed in the suspended parking areas intended to enhance social distancing.

Cllr John Boyle asked that “Rotary Club –bird boxes for Parsonage Field/Catcliffe Wood” is brought to the agenda of the next meeting.

Cllr Paul Miller noted that there have been a lot of tankers visiting the sewage works recently and that the pipework left at the side of the road could be a health hazard for people walking nearby.

Cllr Paul Miller asked whether the public toilets will remain open when during the second phase of lockdown. It was felt if car parks were open then public toilets should also be open. Clerk to ask DDDC for clarification.

(b) If the Police Liaison Officer, a County Councillor, Peak District National Park Member or District Councillor is in attendance they will be given the opportunity to raise any relevant matter.

Resolution moved without notice

Resolved: On grounds of expediency to take agenda item Matters for Decision “Speeding - Baslow Road to receive update” next.

Resolved: Clerk to forward comparative speed data received for September 2019 and 2020 and to arrange a remote meeting comprising Cllr Steve Edwards, Bernard Friar, Cllr Paul Morgans, Gary Nelson, and Cllr Bill Storey by Monday 9th November 2020.

Police report that due to lockdown the start of Community Speedwatch is being postponed until December, and that during this period they will be around in town every day if needed.

The Clerk reported that Insp Troup will be pleased to join remote meetings of the Town Council to discuss live or urgent issues. For routine matters the Town Council will continue to receive local reports as now.

4805/20 **Minutes**

To approve the minutes of the meeting held Monday 5th October 2020

Resolved: To amend minute 4823/20 to include Cllr Adele Eyre.

Resolved: To approve the minutes of the meeting held Monday 5th October 2020 as amended as a correct record.

4806/20 **Clerk’s Report**

(a) To approve Clerk’s Report on action taken following the meeting held on Monday 5th October 2020

Resolved: To approve the report.

(b) Project work; to receive reports and approve action taken

(i). Bench and signage maintenance

The remaining maintenance items have been followed up and a reply is awaited.

(ii). Neighbourhood Plan

Concerns were raised with PDNPA by a member of the public regarding the reach of the Regulation 16 consultation they are undertaking. Following this the Town Council has been advised that the consultation is being extended for a further six weeks to 4th December 2020. On Wednesday 28th October every household in the parish not already contacted directly was sent a letter advising of the consultation and the extended period.

(iii). Parsonage Field

The Clerk has confirmed with PDNPA Farm Advisor Ben Lambert that “item 18” the wall in the field running parallel to Stanedge Road is to be included, and that this wall is lower than the “average 1.2m”. He is preparing the documents for signature, once complete and approved the work can then proceed.

The Woodland Trust has advised that the sapling packs will be delivered in the week commencing 2nd November 2020.

Resolved: Clerk to arrange a meeting between Cllr Paul Morgans, Cllr John Boyle and Chatsworth Estate to discuss the planting plan for the saplings and the drilling of wildflower seeds.

(iv). Riverbank Project

In abeyance awaiting grant application outcome

(v). Scot’s Garden

Resolved: To seek firm commitment on provisional date for topping in Spring prior to drilling of wildflower seeds.

(vi). Tree and Woodland Management

The Clerk reported that the scheduled work to the woodland has been completed. The Tree Inspections report has been received and copied to members. There are no ash trees of immediate concern. Some trees are showing the early signs of ash dieback and another inspection is recommended in twelve months’ time to monitor further decline and to ascertain how far and how quickly the dieback is progressing. The most pressing issue identified is the presence of Sooty Bark Disease in the sycamore trees where an annual programme of works for their gradual removal is recommended. Each annual inspection will highlight those trees at highest risk of failing in order to inform and update the programme of works.

Resolved: Clerk to identify as a matter of urgency whether the trees highlighted in the report (trees numbered 18, 21 and 31) are on land owned by the Town Council and, if so, to instruct Chatsworth Estate to take remedial action deemed necessary in their professional opinion. Clerk also to confirm the inspection in twelve months’ time (diary item).

4807/20 **Correspondence**

Resolved: To note receipt of items for information;

Derbyshire Association of Local Councils

- Notes of Clerks meeting
- October 2020 Newsletter

4808/20 **Planning Applications**

To approve response on the following applications;

- (a) NP/DDD/0920/0834 Parkwood, Ashford Road, Bakewell. Change an existing pedestrian access to vehicle access with dropped kerb. Moving one gatepost over to create a vehicle access and forming a parking area for 3 vehicles with gravel porous draining. Applicant: Peacock.

Resolved: To raise no objection to the proposal subject to full compliance will DCC Highways comments.

- (b) NP/DDD/1020/0901 Strathmore, Wyedale Drive, Bakewell. Extension to dwelling. Applicant: Mrs Fiona Hayes

Cllr Steve Edwards declared the interest recorded at minute 4802/20 and withdrew from the meeting.

Resolved: To raise no objection to the proposal.

Cllr Edwards rejoined the meeting.

- (c) NP/DDD/1020/0959 30 Riverside Crescent, Bakewell. Replacement of existing sunroom with new on the same footprint. Replacement of bi-fold kitchen door to window of identical dimension.

Resolved: To raise no objection to the proposal.

4809/20 **Planning Notified Outcomes**

Resolved: To note the following outcomes;

- (a) NP/DDD/1119/1239 Listed building consent - Proposed repositioning of existing soil and vent pipe and retrospective consent for additional rooflight and creation of 2no en-suite shower rooms within the building. Croft Cottages, Coombs Road, Bakewell. Applicants Mr & Mrs Weatherley. Refused.
- (b) NP/DDD/0620/0482 Listed Building Consent - Proposed alterations to Fish & Chip shop to create restaurant and protected fire escape route. "Catch 32" Matlock Street, Bakewell. Applicant: Mr D Wild. Granted.
- (c) NP/DDD/0620/0541 Proposed two storey extension comprising of ground floor lounge extension with first floor dressing room. Brookfield, Brookfield Lane, Bakewell. Applicant Mr Duncan Taylor. Granted.
- (d) NP/DDD/0620/0555 (Planning Application) and NP/DDD/0620/0555 (Listed Building Consent) Repair and restoration of historic fabric and removing late 20th century elements that are of low significance and damaging the historic fabric. Removal 20th century porch and rebuilding the kitchen with Crittall glazing and zinc-clad roof. Replacement of the 20th century sunroom glazing and roof with new zinc-clad roof and Crittall glazing units. The garden glasshouse will be replaced with a new traditionally designed item to a smaller footprint. Rebuild the external store to a smaller footprint and replace the asbestos roof with slate. Replacement of first floor eastern bathroom window with a timber side hung casement and replacement of utility window with timber sliding sash. Holly House, South Church Street, Bakewell. Applicants Mr & Mrs Jacob. Granted.
- (e) NP/DDD/0720/0659 Single storey rear extension. 2 Chapel Row, Bakewell. Applicant: Lavinia Noton. Granted.

4810/20 **Matters for decision**

(a) To review and approve Internal Controls Document

Clerk to incorporate rents and review of rents as part of the controls.

Resolved: To make significant progress including internet banking and Clerk being paid every month by direct payment being resolved by the meeting to be held Monday 7th December 2020.

(b) Cycle parking – Water Street, to receive update and to approve the way ahead

Clerk reported that this matter has again been hastened and a reply is awaited.

Resolved: Clerk to request CCIr Judith Twigg to follow the matter up with DCC Highways.

(c) Speeding – Baslow Road to receive update

See minute 4804/20 above.

(d) Christmas arrangements – to receive update

The Clerk reported that approximately 50 trees have been ordered by businesses along with two larger ones. Plans are in hand for the installation of the public tree in Bath Gardens.

Resolved: That the update be received.

(e) To approve hosting electronic copies of “Good News” on the Town Council website

Resolved: To approve hosting of “Good News” on the website.

(f) Bakewell Footpath 33; Bridge Street to Bath Street to request social distancing measures

Members reported several complaints had been received that the benches that have been placed in the footpath between Bridge Street and Bath Street makes access for wheelchairs and pushchairs difficult and precludes effective social distancing.

Resolved: To bring the matter to the attention of District and County Councils, and to copy to CCIr Judith Twigg.

(g) Wyebank Grove surface water drainage; note correspondence with DCC and to approve the way ahead

At the request of Flood Wardens the Clerk has requested an update on investigation work by DCC into the condition of the drains at Wyebank Grove and a site meeting with the relevant County Council officers.

Resolved: To note the action taken and to await the response from DCC.

(h) The closure of Edinburgh Woollen Mill and what we as a council can do to improve the aesthetic of such a prominent and large empty shop.

See minute 4804/20 above.

4811/20 Finance

(a) Statement of account

Resolved: To note the following balances;

Account	Date	Balance
Instant Access Reserve (statement 365)	30/09/20	£130,993.81
Instant Access Reserve Support Account (statement 570)	30/09/20	£100
Nationwide Building Society	30/06/19	£50,700.70
Petty Cash/Vouchers held	26/10/20	£100

(b) Approval of payments

Resolved: To approve the following payments;

Payments made since the last meeting

Cheque	Date	Payee	Amount	VAT	Total
4558	06/10/20	BT&CT <i>(Payment 2 of 4)</i>	£3462.75		£3462.75
4559	06/10/20	RP Lownds Invoice 031 <i>(Minute 4795/20 refers)</i>	£430		£430
4560	06/10/20	Petty Cash Recharge <i>(Postage and stamps 31/07/20 & 27/08/20)</i>	£24.29		£24.29

Payments for approval

Cheque	Date	Payee	Amount	VAT	Total
4561	02/11/20	Sage Accounts Subscription <i>(Invoice I010032451)</i>	£168	£33.60	£201.60
4562	02/11/20	Shelter Maintenance Ltd <i>(Invoice 13218)</i>	£53.58	£10.72	£64.30
4563	02/11/20	Chatsworth Settlement Trustees <i>Tree work, inspection report (Invoice ARINV/00009791)</i>	£5,670	£1,134	£6,804
4564	02/11/20	Butler Cook <i>(Payroll for quarter to 20/09/20 Invoice 20484)</i>	£101	£20.20	£121.20
4565	02/11/20	HMRC October		<i>Not for publication</i>	
4566	02/11/20	Clerk October		<i>Not for publication</i>	
D/D	04/11/20	NEST		<i>Not for publication</i>	
DD	17/11/20	Public Works Loan Board <i>(PW497241 six monthly repayment)</i>	£8,965.90		£8,965.90

(c) To consider risk assessment and insurance issues for decisions above

All decisions taken in good faith. No new Risk Assessment or insurance items received.

4812/20 **Time, date and place of next meeting**

- 6.30pm Monday 7th December 2020, to be held remotely.
The agenda closes at 9am Monday 30th November 2020.

The meeting closed at 8.55pm