

Bakewell Town Council

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Meeting of the Town Council held remotely on Monday 3rd August 2020 at 6.30pm

Minutes

Non-Confidential items

4723/20 **Present**

Cllr John Boyle, Cllr Steve Edwards, Cllr Alyson Hill, Cllr Paul Miller, Cllr Paul Morgans, Cllr Bill Storey, Cllr Hilary Young, 2 members of the public

4724/20 **To receive and accept apologies for absence**

Cllr John Riley (technical difficulty in connecting to the meeting)
Apologies had also been received from Kath Potter

4725/20 **Variation of order of business**

Resolved: On grounds of expediency to take Matters For Decision "Parsonage Field" after public speaking.

4726/20 **Mayor's announcements**

The Mayor welcomed everyone to the meeting. Cllr Morgans reported that, as Mayor, he has received an invitation to the official reopening of The Rutland Arms Hotel later this week. Cllr Morgans said that there is to be a Closer Working meeting with Derbyshire Dales District Council at 2pm on Tuesday 18th August 2020 and members were invited to forward items for consideration to the Clerk.

4727/20 **Declaration of Members Interests**

Members are required to declare the existence and nature of any interests they may have in subsequent agenda items in accordance with the Town Council's Code of Conduct. Those interests are matters that relate to money or that which can be valued in money, affecting the Member her/his partner, extended family and close friends. Interests that become apparent at a later stage in the proceedings may be declared at that time.

Further to the invitation noted in the Mayor's announcements and for the avoidance of doubt, Cllr Paul Morgans recorded an interest in Planning Applications (b) and (c) as they relate to The Rutland Arms Hotel.

4728/20 **Items in Exclusion**

To consider whether any items should be discussed in exclusion of the public and press.

It was not considered necessary to take any items "in exclusion".

4729/20 **Public Speaking**

(a) A period of not more than 30 minutes will be made available for members of the public and members of the Council to comment on any matter.

A member of the public asked that, further to complaints he had made over the last twelve months, effective action now be taken to stop the trespassing of livestock into Parsonage Field in order that it could again be used as a community field.

The owner of the field adjacent to Parsonage Field said that when the land was acquired the gate was in a state of disrepair. Within 3 days of PDNPA replacing it the gate had been removed and was never found. PDNPA said that they would not return to replace it due to the cost involved. After further pressure the original gate was reinstalled on Wednesday 29th July but the spring, catch and the footpath marker were criminally damaged the following day.

It was noted that areas of wall between Parsonage Field and adjacent properties are in some disrepair.

Cllr Hilary Young noted the recent passing of an important centenary for Bakewell. On 7th and 8th July 1920 the Duke of Rutland sold about half of the town. Cllr Young felt this must have been a substantial occurrence and would have shaken up the town enormously.

Cllr Bill Storey said that the Clerk's daughter had digitised an annotated copy of the sale document and that it was hoped to put a copy on the Town Council website.

Cllr Hilary Young asked that an agenda item on Cycle Parking at Water Lane be brought to a future agenda. The Clerk said that an update will be requested at the forthcoming DDDC Closer Working meeting which will be attended by DCC Highways representatives. Cllr Young said he will supply a sketch plan of the proposal.

Cllr Paul Miller raised concerns at the apparent absence of social distancing at tables outside Bakewell public houses.

Cllr John Boyle reported on-going concerns about A-boards placed in the suspended parking areas intended to enhance social distancing. The Clerk suggested that that the matter could also be brought to the DDDC Closer Working meeting.

Cllr Alyson Hill reported she had emailed DCC regarding A boards and had contacted DDDC about pavement licences for pubs and cafes.

Cllr Steve Edwards said that the Clerk had been asked to add an area of nettles immediately within Catcliffe Woods near the entrance from The Butts to the strimming schedule, and for the work to be done as soon as possible due of complaints from members of the public.

Cllr Edwards reported that the lock has now been removed from the gate at Castle Hill and the pathway will soon need strimming.

Cllr Edwards reported that some of the tree debris from the recent collision with the roadside wall belonging to Riverside Business Park had been deposited within Sheepwash therefore some rectification is required. Near Packhorse Bridge a small section of wall has collapsed and requires attention.

The Clerk replied that it is proposed to add the repairs to the wall near Packhorse Bridge to the Parsonage Field contract if practical to do so. Sheepwash is a Grade 2 listed structure so work will need authorisation from Historic England. A meeting will be arranged with PDNPA Conservation Officers to ensure that the work is undertaken in an appropriate manner.

Cllr Steve Edwards said that on Station Road, at about 80m on right there is an area of subsidence being monitored by County Council. He said that the wall has a gap at the top of it (indicating heave) He had asked the clerk to obtain an update, but noted that people walking there often stopped and put their hands on the wall.

Further to the resolution at minute 4725/20, Matters for Decision "Parsonage Field" was taken next.

Parsonage Field
To receive update

Photographs of the most recent damage to the gate and the footpath marker have been forwarded to members and the incident reported to the police.

The Clerk said that invitations to tender for repairs to the walls will be issued shortly and will be advertised on the Town Council's website. The Clerk said that grants to support repairs to the walls are also being explored.

Resolved: That the update be received. The Clerk was asked to include Chatsworth Estate in the tender field for work to the walls.

To approve legal/enforcement action on the incursion of livestock

Resolved: That the Town Council should not take legal action at the present time.

(b) If the Police Liaison Officer, a County Councillor, Peak District National Park Member or District Councillor is in attendance they will be given the opportunity to raise any relevant matter.

None received.

4730/20 **Minutes**

To approve the minutes of the meeting held Monday 6th July 2020

Resolved: To approve the minutes of the meeting held Monday 6th July 2020 as a correct record.

At this point two members of the public left the meeting.

4731/20 **Clerk's Report**

(a) To approve Clerk's Report on action taken following the meeting held on Monday 6th July 2020

Resolved: To approve the report.

The Clerk was asked to ensure contact details for Bakewell Mannerians is forwarded to Bakewell Football Club.

(b) Project work; to receive reports and approve action taken;

(i). Bench and signage maintenance

The Clerk reported that after discussion with the contractor the original price of £2000 was honoured. The work on the Town Council's snagging report has been completed and the balance of £1600 paid. A quotation is being sought on a small number of additional items identified or requested by members.

(ii). Neighbourhood Plan

In abeyance; awaiting PDNPA to undertake a Regulation 16 consultation.

(iii). Riverbank Project

The Clerk reported receipt of indicative prices for the treatments described at minute 4716/20(v).

Haddon Estate advises that if the project is approved there will be no annual or on-going costs arising from the installation. A price has been requested for work to repair the eroded area of Tory Island facing the bridge.

DDDC confirm that grant funding for the Community Project relating to the zone downstream of Bakewell Bridge remains available.

Resolved: To follow up the availability of grants and other funding with Haddon Estate and DDCVS.

(iv). Scot's Garden

Cllr Paul Morgans suggested that keeping the immediate river edge unmown may assist in keeping people and dogs out of the river thus contributing to the prevention of river bank erosion.

The Clerk reported receipt of an invoice for £180 from Peter Lownds in respect of work at Scot's Garden.

Resolved: To approve payment of £180 to Peter Lownds.

Resolved: To instruct Chatsworth Estate to undertake the mowing at Scot's Garden.

(v). Tree and Woodland Management

The Clerk reported that Chatsworth Estate advises that traffic management costs are included in the tender price and that they are able to provide an Ash dieback report on the Town Council's woodland. The Clerk has identified the tagged trees at Sheepwash and Chatsworth Estate has offered to undertake the work at a cost of £250.

Resolved: To place the contract for woodland work and obtain the Ash dieback from Chatsworth Estate. Clerk to obtain recommendations from them regarding the control and management of ivy within the Council's woodland.

Resolved: That the reports be received and the action taken approved.

4732/20 **Correspondence**

Resolved: To note receipt of items for information;

National Association of Local Councils

- The reopening of multi-purpose community facilities

- Rebuilding communities – online events
- Derbyshire Association of Local Councils
- Notes of Clerks and Chair’s meetings
 - July 2020 Newsletter

4733/20 **Planning Applications**

To approve response on the following applications;

(a) NP/DDD/0620/0490 Pineapple Farm, Baslow Road, Bakewell. Garden wall to protect from wind. Applicant Mr Mark Holmes

Resolved: To recommend approval on design and appearance grounds.

(b) NP/DDD/0620/0500 (Listed Building Consent) and NP/DDD/0620/0502 (Advertisement Consent) The Rutland Arms Hotel, Rutland Square, Bakewell. Installation of replacement signs to include 3 sets of illuminated letters, 4 amenity boards, 2 lanterns, 1 car park sign and 1 name board. Applicant: The Coaching Inn Group.

Cllr Paul Morgans declared the interest recorded at minute 4727/20 and withdrew from the meeting. Cllr Hilary Young took the chair.

Resolved: To raise no objection to the proposal. The Town Council concurs with DCC Highways comment that the replacement illuminated letters and lanterns should be of the same luminosity to those existing and that existing shrouding should be retained to prevent dazzle or distraction to highway users.

Cllr Paul Morgans rejoined the meeting and resumed as chair.

(c) NP/DDD/0620/0509 1-3 Market Place, Market Street, Bakewell. Advertisement consent - Replacement of two existing signs with one new sign and erection of one new sign.

(d) NP/DDD/0620/0549 1-3 Market Place, Market Street, Bakewell. Fitting of two new extraction grills. Applicant: Mr T Turner, Blue Deer Ltd.

Resolved: To respond to each of the applications as follows:

To object to the proposed signage on the grounds that good design and appearance does not support the larger signs and they would not enhance the streetscene. It is felt that the existing signage is ample.

The Town Council would welcome a proposal to examine and unify the disparate elements of signage whilst maintaining the separate identity of the individual units. The permanent removal of the A boards (which are often obscured by parked vehicles) would be welcome as part of this process.

The Town Council raises no objection to the proposed installation of two new extraction grills.

It is understood that the building has A3 use and that, as such, a café offering a small proportion of take-out food would be permissible. Prior to determination of the application we ask that the Planning Authority clarifies the anticipated split between take-out and eat-in business in order that any requirement for an application for a change of use can be established and addressed as appropriate.

(e) NP/DDD/0620/0555 and NP/DDD/0620/0557 (Listed Building Consent) Holly House, South Church Street, Bakewell. Repair and restoration of historic fabric and removing late 20th century elements that are of low significance and damaging the historic fabric. Removal 20th century porch and rebuilding the kitchen with Crittall glazing and zinc-clad roof. Replacement of the 20th century sunroom glazing and roof with new zinc-clad roof and Crittall glazing units. The garden glasshouse will be replaced with a new traditionally designed item to a smaller footprint. Rebuild the external store to a smaller footprint and replace the asbestos roof with slate. Replacement of first floor eastern bathroom window with a timber side hung casement and replacement of utility window with timber sliding slash. Applicants: Mr & Mrs Jacob

Resolved: To raise no objection to the proposal subject to the Conservation Officer recommendations being carried out as specified within the Built Environment Consultation Document.

4734/20 **Planning Notified Outcomes**

None received.

4735/20 **Matters for decision**

(a) Casual Vacancy to receive update

The Clerk reported the “claimed poll” closed on Thursday 23rd July and a reply is awaited from DDDC as to whether sufficient requests have been received to trigger an election to fill the vacancy.

If there have been insufficient requests for a poll the casual vacancy will be advertised with a closing date of Friday 28th August 2020. Interviews will be held on Monday 7th September.

Current advice from the National Association of Local Councils is for meetings to continue to be held remotely. The Clerk will ascertain from candidates whether remote interviewing is problematic, and if so will revert to Council for advice.

(b) Arrangements to mark VJ Day – flags

Cllr Bill Storey gave a report on the arrangements made by the Bakewell Branch of the Royal British Legion to mark the 75th anniversary of VJ Day.

(c) To review Town Council’s Social Media position and approve the way ahead

Resolved: To defer to the meeting to be held on 7th September 2020 to allow the incorporation of suggested amendments to the draft.

(d) Covid-19; issues relating to the town, to receive update and approve the way ahead

Concerns were raised about queue management outside the public toilets and some shops (particularly those selling hot takeaway food).

Resolved: To raise this matter at the forthcoming Closer Working meeting.

At this point John Boyle left the meeting.

(e) To review and approve Internal Controls Document

Resolved: To defer to the meeting to be held on 7th September 2020.

(f) Parsonage Field

(i). To receive update

(ii). To approve legal/enforcement action on the incursion of livestock

See minute 4729/20 (a) above.

4736/20 Finance

(a) Statement of account

Resolved: To note the following balances;

Account	Date	Balance
Instant Access Reserve (statement 360)	31/06/20	£130,889.60
Instant Access Reserve Support Account (statement 567)	31/06/20	£100
Nationwide Building Society	30/06/19	£50,700.70
Petty Cash/Vouchers held	27/07/20	£100

(b) Approval of payments

Resolved: To approve the following schedule of payments;

Payments made since last meeting

Cheque	Date	Payee	Amount	VAT	Total
D/D	06/07/20	NEST pensions	£216.18		£216.18
D/D	27/07/20	Plusnet	£48.60		£48.60
4542	21/07/20	Mike Micallef	£1600		£1600

Payments for approval

Cheque	Date	Payee	Amount	VAT	Total
4543	03/08/20	Mr RP Lownds	£180		180
4544	03/08/20	Shelter Maintenance Ltd.	£35.72	£7.15	£42.87
4545	03/08/20	HMRC July		<i>Not for publication</i>	
4546	03/08/20	Clerk July		<i>Not for publication</i>	

(c) To consider risk assessment and insurance issues for decisions made above

All decisions taken in good faith. No new Risk Assessment or insurance items received.

4737/20 Time, date and place of next meeting

- 6.30pm Monday 7th September 2020, to be held remotely.

The agenda closes at 9am Friday 28th August 2020.