

Bakewell Town Council

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Meeting of the Town Council held remotely on Monday 18th May 2020 at 6.30pm

Minutes

Non-Confidential items

- 4651/20 **Present:** Cllr John Boyle, Cllr Steve Edwards, Cllr Alyson Hill, Cllr Paul Miller, Cllr Paul Morgans, Cllr Bill Storey, Cllr Hilary Young
District Councillor: DCllr Alasdair Sutton
- 4652/20 **Election of Mayor and to receive Declaration of Acceptance of Office**
Cllr Paul Morgans was elected Mayor. Cllr Morgans completed the Mayor's Declaration of Acceptance of Office.
- 4653/20 **Revision of Standing Orders to facilitate remote meetings**
Resolved: Per Standing Order 26a and the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, to amend Standing Orders as follows until May 2021 or such time as the government revises or revokes the legislation:
3(i) A person shall notify the meeting when requesting to speak by means of electronically raising a hand
3(s) Voting on a question will be by each councillor giving their vote verbally, one at a time
5(b),(c) and (e) to be suspended
17(e) Change the date from 30 June to 31st August.
- 4654/20 **To receive and accept apologies for absence**
Resolved: To accept apologies from Cllr John Riley (remote access issue), and Cllr Philippa Tilbrook (prior engagement)

Apologies had also been received from Kath Potter.

4655/20 **Election of Deputy Mayor**

Cllr Hilary Young was elected Deputy Mayor.

4656/20 **Variation of order of business**

It was not considered necessary to vary the order of business.

4657/20 **Mayor's announcements**

Cllr Paul Morgans welcomed everyone to the meeting

4658/20 **Declaration of Members Interests**

Members are required to declare the existence and nature of any interests they may have in subsequent agenda items in accordance with the Town Council's Code of Conduct. Those interests are matters that relate to money or that which can be valued in money, affecting the Member her/his partner, extended family and close friends. Interests that become apparent at a later stage in the proceedings may be declared at that time.

None received.

4659/20 **Items in Exclusion**

To consider whether any items should be discussed in exclusion of the public and press.

It was not considered necessary to take any items "in exclusion".

4660/20 **Public Speaking**

(a) A period of not more than 30 minutes will be made available for members of the public and members of the Council to comment on any matter.

Changes to HM Government advice reducing restrictions on travel to exercise had seen a marked increase in visitor numbers despite public toilets and non-essential shops, cafes, pubs and restaurants remaining closed resulting in predictable outcomes.

Three concerns were raised in an email by a member of the public;

- What is the Town Council doing to discourage tourists from visiting Bakewell?
Signage reminding people of the reduced facilities was suggested.

Clerk to pass the comments to DDDC.

- Whilst the travellers cannot be moved from the Show Ground, could they be encouraged to behave in a more civilized manner. What is the Town Council doing to expedite the removal by the District Council of the "squalor" that is being allowed to happen. Attention was also drawn to the "nightly bonfires".

Clerk to pass comments to Regulatory Services, DDDC.

- Bakewell Station building is for sale. It has been suggested that PDNPA buy it as a historic asset and one of potential value to tourism, the Monsal Trail and the National Park. Does the Town Council have a view on this?

Members were supportive of the idea, the Clerk was asked to follow this up with PDNPA

Clerk to advise the member of the public of the action taken.

A DCC email regarding potential streetscene interventions had been received via DDDC with a suggestion that the Town Council respond directly. The accompanying documentation included improving facilities for cyclists.

It was suggested that the redundant marked Police Parking bay on Water Street would make an ideal candidate for additional town centre cycle racks; Clerk to respond accordingly.

An email regarding a 35m "Giant Observation Wheel" had been circulated to members. Members felt there may be some merit in the attraction as "lockdown" lifts. It was suggested that the Showground and Derbyshire Dales District Council be contacted regarding the matter.

If the Police Liaison Officer, a County Councillor, Peak District National Park Member or District Councillor is in attendance they will be given the opportunity to raise any relevant matter.

Cllr Alyson Hill reported that the DDDC Emergency Team is to discuss the reintroduction of garden waste collections which have are currently suspended due to the coronavirus pandemic.

4661/20 **Minutes**

To approve the minutes of the meeting held Monday 16th March 2020

Resolved: To approve the minutes of the meeting held Monday 16th March 2020 as a correct record.

4662/20 **Clerk's Report**

(a) To approve Clerks Report on action taken following the meeting held on Monday 16th March 2020

Resolved: To approve the report.

(b) Project work; to receive reports and approve action taken;

(i). Bench and signage maintenance

A start date of June has been received, circulated to members.

(ii). Closer Working Meeting

No further update at present.

(iii). Community Payback

No further update at present.

(iv). Neighbourhood Plan

The following was received from Adele Metcalfe, PDNPA Community Policy Officer and copied to members;

"I have now updated all the supporting documents (consultation statement, basic conditions statement, Sustainability Appraisal (SA) and Habitats Regulations Assessment Screening Statement (HRA)) following the changes made to the plan after the last Reg 14 consultation. We are supposed to consult the statutory bodies (Natural England, Historic England and Environment Agency) with regard to the SA and HRA and although we have already done this and technically don't need to do it

again, I have decided that since we have all the time in the world now, we might as well! The email below is the SA consultation just for info.”

Neighbourhood Plan referendums are covered by the recently published “Local Government and Police and Crime Commissioner (Coronavirus) (Postponement of Elections and Referendums) (England and Wales) Regulations 2020” which currently means no elections or referendums can take place until 6th May 2021 (albeit we understand these provisions “will be kept under review and may be amended or revoked in response to changing circumstances”).

(v). Parsonage Field

An update on whether PDNPA can undertake a mow and collection regime has been further hastened as the report following the meeting held with them on 6th March 2020 has not yet been received. To date no response has been received from the hastener.

The Clerk reported that a response is awaited on the proposed update to the Ecological Survey.

An enquiry has been made to PDNPA as to whether grants are available for repairs to walls. A plan of the land has been sent to enable this to be investigated further, photographs of the condition of the walls will be forwarded when to hand. It is understood that grants are available for agricultural land and (smaller) community grants are available for other land.

Clerk holds details of a further contractor who operates a “clip and collect” system.

It was suggested that Chatsworth Estate also be approached with a view to mow and collect and boundary maintenance.

Clerk to obtain prices for the walling work.

(vi). Scot’s Garden

Chain harrowing of Scot’s Garden has been completed.

An update on whether PDNPA can undertake a mow and collection regime has been further hastened as the report following the meeting held with them on 6th March 2020 has not yet been received. To date no response has been received from the hastener.

As noted previously the Clerk holds details of a further contractor who operates a “clip and collect” system.

It was suggested that Chatsworth Estate also be approached with a view to mow and collect and boundary maintenance.

A member had noted that it was becoming increasingly difficult to maintain social distancing with the growth of grass close to the paths.

Resolved: To mow the main path (only) to “a cutters width” either side of the path, around the seats and the bins once per month in the growing season.

(vii). Streetlight 2209 at junction of A619/B6408

A reply is awaited from DCC regarding progress on the project.

Resolved: To remove this item from the list of project work.

(viii). Riverbank Project

A response is awaited from Garrie Tiedeman, Landscape Architect, PDNPA.

Resolved: Clerk to discuss further with Mayor, Deputy Mayor and Wye River Keeper, Haddon Estate

(ix). Tree and Woodland Management

The Tilhill Forestry Tree Safety Inspection Report had been copied to members. It identifies 44 trees requiring action, of which 17 have a high hazard rating.

DCC has been asked to provide a new “vehicles prohibited sign from DCC for Bakewell Bridleway 18 where it joins the road near Ball Cross Farm Cottages to replace the very faded existing sign.

The Clerk has asked PDNPA whether any consent is required for the felling of any of our trees. This has been referred to their Tree Officers and a response is awaited. One tree at Parsonage Croft is within the Conservation Area and advice received is that consent is required. This has been queried this as it is “standing dead”, again a response is awaited from the Tree Officer.

Resolved: Clerk to extend the scope of the tender to include all trees with a fell recommendation. Tender to be issued and advertised on the Town Council website.

Clerk to follow up with Tilhill a return visit regarding the condition of the ash trees when in leaf, and to ask for comment on dealing with ivy on the woodland stock.

Resolved: That the project work report be received and the action taken approved.

4663/20 **Reports**

Financial Impact Assessment of COVID-19 on Town Council operations

Heading No.	Budget Heading	Predicted Effect	Estimated Cost	Likely	Difference
		Income			
5	Flags	Currently unlikely to proceed in 2020	Up to £1500*	Nil	Up to £1500 less income
		Expenditure			
15	Advertising	Cancellation of Annual Town Meeting	£75	Nil	£75 less expenditure
30	Flags	Currently unlikely to proceed in 2020	Up to £750*	Nil	Up to £750 less expenditure
36	Bus Shelter Cleaning	Suspended	£78.75 (09/05/20)	Nil	£78.75 less expenditure

** Flags are invoiced to businesses every two years due to the low annual cost 2020 would be a charging year. Flags are replaced every two years.*

Resolved: To note the report.

4664/20 **Correspondence**

Resolved: To note receipt of items for information;
Derbyshire Association of Local Councils Newsletter March 2020 and April 2020
Clerks & Councils Direct May 2020 Issue 127

4665/20 **Planning Applications**

Resolved: To ratify responses made using Local Procedure 3 “Urgent Business” since 16th March 2020;

- (a) **NP/DDD/0320/0272 Listed Building Consent – Proposed internal alterations, repainting of shop frontage and erection of external projecting sign. Thornton’s at The Coffee Shop, 12 Matlock Street, Bakewell. Applicants Mr & Mrs Mahon.**

Response made: To raise no objection to the proposal; the applicant should adhere to the PDNPA advertising code.

- (b) **NP/DDD/0320/0281 Replacement of windows, front door and conservatory 4 Riverside Crescent, Bakewell. Applicant Mrs R Edwards.**

Response made: To raise no objection to the proposal.

- (c) **NP/DDD/0420/0346 S.73 Application for the variation of condition 1 on NP/DDD/0219/0184**

Response made: To raise no objection to the proposal.

- (d) **NP/DDD/0420/0357 Proposed single storey rear extension and reconfiguration of existing dwelling to accommodate the needs of dependent relative. 50, Park Road, Bakewell. Applicants; Mr and Mrs Finney**

Response made: To raise no objection to the proposal.

- (e) **NP/DDD/0420/0363 Advertisement consent - Replacement fascia board sign and new projecting, hanging sign. Thornton’s at The Coffee Shop, 12 Matlock Street, Bakewell. Applicants Mr & Mrs Mahon.**

Response made: To raise no objection to the proposal; the applicant should adhere to the PDNPA advertising code.

4666/20 **Planning Notified Outcomes**

Resolved: To note the following outcomes;

- (a) **NP/DDD/0919/0949 Erection of timber shed/bike store. 7 Rock Terrace, Bakewell. Applicants Mr & Mrs CE Timothy. Granted.**

- (b) **NP/DDD/1119/1175 1. Change of use from commercial to residential for the first floor only. 2. External repair and renovation to conserve and enhance the property conservation features to include one timber bay window; 5 large timber, vertical sash windows; repair pointing to the front and rear elevations; painting; repair render to the rear.3. Installation of 10 black, photovoltaic panels to the blue slate roof. Applicant: Mr A Barraclough. Granted.**

- (c) **NP/DDD/1119/1180 Proposed extension to rear of dwelling replacing conservatory 19 Wyedale Crescent Bakewell. Applicants Mr & Mrs Willis. Granted.**

(d) NP/DDD/0120/0081 Installation of three wall mounted electric vehicle charging points and three electric vehicle charging pillars to allow charging of electric vehicles. Applicant: PDNPA Aldern House, Baslow Road, Bakewell. Granted.

4667/20 **Matters for decision**

(a) To approve Committee structure, terms of reference, appointment of members

Resolved: That in addition to meetings of Council there be one Committee; the Staff Committee.

The Staff Committee due to have taken place on 9th April 2020 was postponed.

Resolved: To hold the postponed Staff Committee remotely with the 2019-20 membership, after which the new committee will become active

Staff Committee with Terms of reference: To make recommendations to Council on staffing issues. No delegated powers.

Method of reporting to Council: Verbal or written reports

Membership: Cllr Paul Morgans, Cllr Bill Storey, Cllr Hilary Young
Reserve member Cllr Alyson Hill

(b) To approve a calendar of meetings for 2020-21 or the criteria to be met for calling future meetings

Resolved: In view of the effect of the coronavirus pandemic on new business levels and moving existing matters on, to hold one remote meeting per month at 6.30pm on the first Monday of the month for the time being. Further remote meetings will be called as business levels require.

Meeting dates to the end of 2020 are: 1st June, 6th July, 3rd August, 7th September, 5th October, 2nd November, 7th December, Staff Committee: Wednesday 9th September 2020 (time to be confirmed)

The schedule of meetings will be reviewed as further HM Government advice is received.

(c) Flying of Flags 2020

Resolved: To abandon the usual flying of Union Flags from businesses for 2020. Clerk to bring an agenda item to the July meeting to consider arrangements for the flying of flags to mark VJ day on 15th August 2020.

4668/20 **Finance**

(a) Statement of account

Resolved: To note the following balances;

Account	Date	Balance
Instant Access Reserve (statement 360)	30/04/20	£152399.60
Instant Access Reserve Support Account	30/04/20	£100
Nationwide Building Society	30/03/19	£50,700.70
Petty Cash/Vouchers held	30/04/20	£100

Resolved: To note the receipt of £105,000 in respect of the precept on 30th April 2020 as part of the Instant Access Reserve account balance.

Resolved: To note the budget monitoring report.

(b) Approval of payments

Resolved: To approve the following schedule of payments;

Payments made since the last meeting

Cheque	Date	Payee	Amount	VAT	Total
4513	31/03/20	BT&CT Quarterly Payment <i>4 of 4</i>	£3462.75		£3462.75
4514	15/04/20	Mayors Allowance <i>Mileage and parking</i>	£14.20		£14.20
4515	15/04/20	Derbyshire Association of Local Councils <i>Annual Subscription</i>	£672.91		£672.91
4516	15/04/20	Butler Cook Accountants <i>Invoice 19948</i>	£236	£27.20	£283.20
4517	15/04/20	Society of Local Council Clerks (<i>Annual Subscription</i>)	£227		£227
4518	15/04/20	Shelter Maintenance Ltd <i>Invoice 13010</i>	£52.50	£10.50	£63
4519	15/04/20	HMRC March		<i>Not for publication</i>	
4520	15/04/20	Spoiled	-		-
4521	15/04/20	Clerk March		<i>Not for publication</i>	
4522	29/04/20	Peak Park Parishes Forum <i>Annual Subscription</i>	£24		£24
4523	29/04/20	Tilhill Forestry Ltd <i>Invoice SI5720905</i>	£1,545	£309	£1854
4524	29/04/20	Shelter Maintenance Ltd <i>Invoice 12766</i>	£52.50	£10.50	£63
4525	29/04/20	HMRC April		<i>Not for publication</i>	
4526	29/04/20	Clerk April		<i>Not for publication</i>	

Payments for approval

Cheque	Date	Payee	Amount	VAT	Total
4527	18/05/20	Highland Estate Services <i>Invoice 727 (Catcliffe Wood)</i>	£250	£50	£300
4528	18/05/20	Clerk; repayment of Zoom subscription <i>Invoice 20062312</i>	£101.91	£20.38	122.29

(c) To consider risk assessment and insurance issues for decisions made above

All decisions taken in good faith. No new Risk Assessment or insurance items received.

4669/20 Time, date and place of next meetings

The next scheduled meetings of the Town Council will take place remotely:

- 6.30pm Monday 1st June 2020
The agenda closes 9.00am Friday 22nd May 2020
- 6.30pm Monday 6th July 2020
The agenda closes 9.00am Monday 29th June 2020.

The meeting closed at 7.58pm.