

Bakewell Annual Town Meeting

The Annual Town Meeting held
at 7.00pm on Wednesday 10th April 2019
in the Council Chamber, Town Hall, Bakewell

Minutes

- 1/19 Present**
Cllr Steve Edwards, Cllr Alyson Hill, Mike Hillam, Mike Horrod, Mrs Horrod, Pat Lunn, Jeff Marsh, Sue Marsh, Cllr Paul Morgans, Cllr Vivienne Parnham, Cllr John Riley, Cllr Bill Storey, Hilary Young
- 2/19 Appointment of Clerk to the Meeting**
Resolved: To appoint the Town Clerk as Clerk to the meeting.
- 3/19 Welcome by the Mayor of Bakewell**
Cllr Bill Storey welcomed everyone to the meeting.
- 4/19 Apologies**
Apologies were received from Cllr John Boyle, Cllr Philippa Tilbrook and CCllr Judith Twigg
- 5/19 To approve the minutes of the meeting held on Wednesday 18th April 2018**
Resolved: To approve the minutes of the meeting held on Wednesday 18th April 2018 as a correct record.
- 6/19 To receive Mayors Report**
The Mayor, Cllr Bill Storey, gave a report on activities undertaken by the Town Council during the last year (copied at Annex A to this minute).
Resolved: That the Mayors Report be received.
- 7/19 To receive report on members attendance at meetings 2018/19**
A report on attendance was given (copied at Annex A to this minute).
Resolved: That the report be received.
- 8/19 Bakewell Neighbourhood Plan; a progress report**
Pat Lunn reported that following analysis of consultation comments BTC approved the "Submission Version" of the Neighbourhood Plan, along with the Basic Conditions Statement and Consultation Statement in September 2018. PDNPA has undertaken work on the Sustainability Appraisal and Habitat Regulations Assessment which are currently approaching completion.
Resolved: That the report be received.

- 9/19 The Bakewell Flood Warden Scheme; a progress report**
 Cllr Steve Edwards reported that the Flood Warden Scheme continues to assist the Environment Agency by checking the river for obstacles and dangers. On the night of Saturday 16th March 2019 a rise in the river level saw water flood parts of the path at Riverside. Culverts were opened in the Recreation Ground. A crack in the river wall close to the entrance to the Recreation Ground was reported to Derbyshire Dales District Council. This is currently fenced off and is to be rebuilt.
Resolved: That the report be received.
- 10/19 Bakewell Royal British Legion; Marking the Centenary of the end of WW1**
 Cllr Bill Storey reported that the setting up of a working group in 2017 has enabled preparations to be made to provide a well done and well organised way of marking the centenary of the end of World War 1 in November 2018.
Resolved: That the report be received.
- 11/19 Bakewell Town and Community Trust; to receive an update**
 Pat Lunn gave a report, copied at Annex A to this minute.
Resolved: That the report be received.
- 12/19 Castle Hill; a progress report**
 Cllr Steve Edwards reported that the interpretation panel has been installed at Castle Hill and that plans are in hand to maintain the path to the site of the motte and bailey.
Resolved: That the report be received.
- 13/19 Community Payback**
 Work was undertaken by Community Payback offenders alongside several church members to tidy up the church yard on Saturday 6th April 2019. DDDC took all the green waste away. The project was successful and offenders said they would like to return to do similar work in the future.
- Other projects that it is hoped Community Payback can work on include a clean-up of Catcliffe Wood, work at cemetery and as part of the Riverbank project.
- Thanks were given to Mark Wakeman who had been instrumental in making the connections that brought about the churchyard project.
Resolved: That the report be received.
- 14/19 Certificate of Merit Awards 2019 and Mayor's Charity Presentations**
Mike Horrod
 Mike Horrod was nominated for "his leadership of the planning group on the lead up to Remembrance Day 2017, ready for the 100th anniversary of the end of WW1 in 2018. He led the Group with enthusiasm and spent many, many hours planning and organising the events.
- His hard work made the events the successes they were. The 100th anniversary Remembrance Parade and Service were the best attended events in living memory. In just a few words I cannot explain what he did, and how important it was to this town. Thank you Mike"

Michael Hillam

The citation on the certificate reads:

"That you, Michael J Hillam, led the rescue and renovation of the St John's Almshouses building which had become dilapidated and unfit for purpose. You then became, and continue as, volunteer Clerk to the Trustees to ensure the financial security of these almshouses in order that the Grade 2 listed building be preserved as an asset to Bakewell and continues to provide accommodation for local people as originally intended."

John McGough

John McGough was nominated for his work as the founder and organiser of Bakewell and District Community Choir. Founded in 2016, the choir has a regular attendance of 70 local people and brings pleasure to both members and the audiences at concerts. Through subscriptions and concerts, John has organised the choir to raise funds for Bakewell and Eyam Community Transport, Bakewell Day of Dance and to install a defibrillator for Bakewell Town Hall

15/19 To consider any other matter that may be brought forward by Council or Local Government Electors

Hilary Young said he was disappointed that there was no ballot for the Town Council election in Bakewell. He felt the public were not fully aware that the election was taking place, and the process was not assisted by having "difficult" forms to complete.

There being no further business, the meeting closed at 7.45pm

Mayors Report 2019

10th April 2019

“Good evening and welcome to the Annual Town Meeting.

I would like to begin by thanking our County Councillor Judith Twigg, our District Councillors Alyson Hill, Philippa Tilbrook and Helen Froggatt as well as Peak Park member Kath Potter for their work on behalf of Bakewell.

Thanks, too, to Town Council members for all your work and support during the last 12 month. 2018-19 has been a particularly busy year and the input and dedication of members has certainly proved the old adage that “many hands make light work”. I would also like to thank John Rowe, the Town Clerk.

2019 sees the end of the current term and a new Council will take office in May.

In the biggest project to Town Hall undertaken by the Town Council since the installation of the lift nearly a decade ago, we have improved the integrity of the roof, bird-proofed the lightwell and done a host of other minor, but important, works. The Clerk’s Office has been refurbished and redecorated (for the first time in more than 15 years) which, along with IT improvements helps keep it fit for purpose. Accomplishing this project without unduly disrupting the operation of Town Hall was no small feat of organization and we thank BT&CT, the tenants and the contractors for their goodwill, co-operation and forbearance during the project.

Scot’s Garden path has been relaid and further work is planned over the summer as part of a broader project to protect the riverbank. We are also reviewing the mowing regime.

We have undertaken work to trees at Catcliffe, Endcliffe and Ball Cross Woods.

The Town Council has withdrawn from Yeld Road Play Area due to increasing costs of maintenance, repairs and renewals. It has not proved possible to find a body or community group willing to take the operation on.

Our website, the “public face” of the Town Council for many, has bedded in well and provides access to a great deal of information. Page views over the last twelve months have reached 112,400.

The Town Council has met 25 times so far during 2018-19. Full Council meetings on 1st and 3rd Mondays now incorporate work previously undertaken by working parties, Planning and Finance Committees. This positive and popular change means we can act on business more quickly, eliminating the need for extraordinary meetings. It also keeps the Clerk on his toes!

In addition to our project work, we have raised concerns or made representations on a wide range of issues including:

- the dramatic reductions to evening public transport,

- DDDC's stance of "licensing" and charging for what were previously informal agreements; sometimes to a point where this jeopardises traditional cultural events,
- DCC's inappropriate "refurbishment" of the lamp at Cross's Folly which includes simplified lantern that detracts from the feature,
- on-going complaints we receive about the closure of or charging for the use of public toilets
- streetscene issues including bins permanently left on the street, street cleaning, A-boards and street clutter

We have commented on a total of 72 planning applications and 3 planning appeals.

The Town Council has participated in Peak Park Parishes Day, Area Community Forums and DDDC "Closer Working with Town and Parish Councils" meetings; we have also worked to encourage the relaunch of Neighbourhood Watch in Bakewell.

As part of its commitment to all sections of the community we have taken part in the Lady Manners School Mock Employer Interviews. A splendid project which supports "real-life" skills.

We continue to invest in our community and have given grants totaling £2,600 to organisations benefiting local people, these have included:

- Bakewell Carnival
- Bakewell in Bloom
- Community Policing Neighbourhood Team CCTV
- Day of Dance
- Mencap

The Town Council continues to offer discounted summer hanging baskets to businesses and promotes the seasonal flying of flags.

We offer Christmas trees to traders in the town and organise the switch-on of the Christmas Lights at Bath Gardens, working with Gall Events as part of the Christmas Event Weekend. In 2018 the Public Tree was slightly larger, had more lights than previously. For the first time it had, as its crowning glory, an illuminated LED star. An estimated 2,500 people came to witness the "official start" of the festive season. New for 2018 was our "Month of Christmas" booklet highlighting events and the local Christmas offer. We hope to repeat this in 2019.

We continue to support the Fairtrade Campaign and were thrilled to see that the Derbyshire Dales has succeeded in becoming a Fairtrade District. For Fairtrade Fortnight we promoted a District-wide competition to design a Fairtrade chocolate bar wrapper.

The Mayor's Civic Service, held on 17th March 2019 at All Saint's Church, had the theme of "Remembering and Service" and was attended by well over 100 people. The collection raised £392 and was divided equally between the Church and the Mayor's Charity, Bakewell and Eyam Community Transport.

We continue to support Bakewell Town and Community Trust with an annual, but tapering, grant. It is good to see that business has developed to such a point where agents are seeking bookings at Town Hall. Thank you for your great efforts over the past 12 months.

The Neighbourhood Plan continues to progress to completion, and is currently undergoing analysis at Peak Park.

2019 will bring its own challenges; the continued uncertainty about Brexit, pressure on the High Street; empty shops, charity shops, and the retreat of banks from small towns, to name a few. In our own sector we continue to see reductions to, or charges for, services from District and County Councils as the cutbacks continue to work through.

Our accounts for the year ending 31st March 2019 are currently being audited and will be published in due course; they will be available via the website and Town Hall notice boards.

Finally, the Town Council's precept for 2018-19 remains at £105,000

We now move on to item 6 on the agenda "To receive a report on members' attendance at meetings in 2018-19"

The minutes record that the Mayor has so far attended;

School Fete

BT&CT AGM

RBL Garden Party

National Citizen Service event at Town Hall

DDDC Closer Working Meetings

Community Litter Pick

Blessing of the Wells,

Carnival judging

Raft Race

Buxton Military Tattoo

Rotary Club (Honorary Membership)

Decoy Duck Carving Championships (ABC)

Judging of Carnival Queen and Princess

DDDC Community Awards

RBL Launch of Poppy Appeal

Remembrance Day Parade, Commemoration of Centenary of end of WW1

Launch of Bakewell & Eyam Community Transport Health Lottery

Safer Neighbourhoods Street Meet

Nativity Play

Christmas Lights switch-on

RBL County Conference

Bakewell Town Council Attendance Chart 2019-2019

Meeting Date	9th May 2018	9th May 2018	21st May 2018	4th June 2018	6th June 2018	18th June 2018	2nd July 2018	16th July 2018	6th August 2018	3rd September 2018	17th September 2018	1st October 2018	15th October 2018	5th November 2018	19th November 2018	3rd December 2018	5th December 2018	17th December 2018	7th January 2019	21st January 2019	4th February 2019	18th February 2019	4th March 2019	18th March 2019	1st April 2019	10th April 2019	15th April 2019
Number	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27
Type of Meeting	P	EX	AN	O	SC	O	O	O	O	O	O	O	O	O	O	O	SC	O	O	O	O	O	O	O	O	SC	
Note																											
Cllr John Boyle	Y	Y	Y	Y		Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		Y	Y	Y	Y	Y	Y	Y	Y	Y		Y
Cllr Steve Edwards	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Cllr Carl Fisher	A	A	X	A		Y	X	X	Y	X	A	X	X	X	X	Y		Y	X	X	A	A	Y	Y	A		X
Cllr Alyson Hill	Y	Y	Y	Y	Y	Y	Y	Y	A	A	Y	A	A	Y	Y	Y	Y	Y	Y	Y	Y	A	Y	Y	Y	Y	A
Cllr Paul Morgans	Y	Y	A	Y		Y	Y	Y	Y	Y	A	A	Y	Y	Y	Y		Y	A	Y	A	Y	Y	Y	Y		A
Cllr Vivienne Parnham	Y	Y	Y	Y		Y	Y	Y	Y	Y	A	Y	Y	Y	A	Y		A	Y	A	Y	A	Y	A	Y		A
Cllr John Riley	Y	Y	Y	Y		Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		Y	Y	Y	Y	A	Y	Y	Y		A
Cllr Bill Storey	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Z	Y	Y	Y	Y	Y	Y	Y	Y	Y
Cllr Philippa Tilbrook	A	A	A	Y		Y	Y	Y	A	Y	A	A	A	Y	Y	Y		A	Y	Y	A	A	Y	Y	Y		A
Type of meeting key															Attendance key												
AN; Annual Meeting of the Town Council															A; Absent (apologies received)												
CX; Meeting Cancelled (e.g. insufficient business or inclement weather)															C; Ceased to be a member												
EX; Extraordinary Meeting															D; Disqualified												
SC; Staff Committee															[Greyed] Not a member of Committee indicated or meeting was cancelled												
PC; Planning Committee*															L; Leave of absence (approved by Council)												
															R; Resigned												
Notes															X; Absent (no apologies received)												
Absence from an Extraordinary meeting may be due to an interest in the main business item(s)															Y; Present (for some or all of the meeting)												
Attendance records an extract of the minutes															Z; Absent on Council Business												
* Following Annual Meeting, pattern of meetings changed, Finance and Planning Committees were discontinued and there are two meetings of Council per month with no meeting in mid-August																											

Annex A to minute 11/19

REPORT FROM BAKEWELL TOWN & COMMUNITY TRUST – APRIL 2019

The Trust is charged with taking forward the management and maintenance of the Town Hall as a public asset through a charitable organisation. It is registered as a charitable company and also registered with the Land Registry as the Lessee Owner with a 40 year lease granted in 2009.

THE MAIN OBJECTIVES FOR THE YEAR HAVE BEEN:

- To retain and improve revenue streams required to support the Trust and the Town Hall Project.
- To continue to explore potential sources of capital funding to enable further modernisation of the Town Hall.
- To continue research to recognise new users from both the Community and Businesses within Bakewell and the surrounding area to justify such investments.
- To review the staffing structure in view of pending retirements.
- To keep under review the business plan.
- To undertake further consultations on proposals for the Town Hall refurbishment including a major upgrade of the heating and electricity systems.
- To upgrade computer facilities and marketing tools.
- To promote membership of the trust within the community.

SUMMARY OF THE MAIN ACTIVITIES UNDERTAKEN FOR THE PUBLIC BENEFIT IN RELATION TO THESE OBJECTS

In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our trustees meetings ensuring that a large proportion of use is by community groups.

The membership of the Charity is open to all individuals irrespective of race, gender or any other personal circumstances. Volunteers to assist with activities are welcome.

ACTIVITIES AND ACHIEVEMENTS

A first priority is to ensure that the building meets statutory requirements. The principal focus continues to remain on security, health and safety issues, fire safety and urgent repairs and renewals. Consideration of a refurbishment and improvement programme is on-going and minor improvements have been made, including the refurbishment of the Court Room floor, improvements to the Ladies cloakroom, and more recently the erection of new notice boards outside the building. Consultants have been engaged to provide advice on the heating and electrical systems.

Despite the current economic climate the use of facilities has continued to increase leading to improved level of income generated. There has been a pleasing increase in use of the Assembly Hall Theatre by performing arts groups, both amateur and professional. Further business opportunities are being explored.

The launch of the Trust's own programme of activities, including Film Friday, a series of performances by nationally known artists, and Classical Concerts, have been very well supported drawing attendees from a radius of some 25 miles with tickets often selling out within days.

The possibility of introducing streaming facilities has been explored together with funding applications to take this initiative forward.

A revised staffing structure covering caretaking, housekeeping and administration, fully agreed with staff, was completed and implemented during the latter part of the year.

In addition to membership fees, the Trust is most appreciative of the financial support it received from Bakewell Town Council, the Duke of Devonshire's Charitable Trust, the Derbyshire Foundation and private donations.

The Trust was delighted to receive the Andrew Buxton Memorial Award for the best kept set of accounts submitted for Independent Examination in 2018 to the Derby Community Accountancy Service.

Patricia E. Lunn, Director & Company Secretary