

Bakewell Town Council

Town Hall, Bakewell, Derbyshire DE45 1BT
Tel: 01629 813525
email:townclerk@bakewelltowncouncil.gov.uk



Meeting of the Town Council held in the Council Chamber, Town Hall on Monday 19th June 2017 at 7.00pm

Minutes

Non-Confidential items

3607/17 **Present**

Cllr Steve Edwards, Cllr Alyson Hill, Cllr Paul Morgans, Cllr John Riley, Cllr Bill Storey, Cllr Philippa Tilbrook

PDNPA member Kath Potter and 1 member of the public

3608/17 **To receive and accept apologies for absence**

Resolved: To accept apologies from Cllr Vivienne Parnham (holiday).

3609/17 **Mayor's announcements**

Cllr Steve Edwards welcomed everyone to the meeting and outlined the business for the evening. Cllr Edwards reported that he had attended the Royal British Legion working group on commemorating the centenary of the end of the First World War. In addition he had met with Peter Lownds to agree the mowing regime for the access path Castle Hill Ancient Monument. With Cllr Alyson Hill and Cllr Paul Morgans Cllr Edwards had attended the Bakewell Town and Community Trust AGM.

Cllr Edwards announced that the Mayor's Charity for 2017-18 is to be the Bakewell and District Friday Group.

3610/17 **Variation of order of business**

It was not considered necessary to vary the order of business.

3611/17 **Declaration of Members Interests**

(a) To enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

Cllr Paul Morgans declared a pecuniary interest in minute 3618/17(d) (Cllr Morgans organises the Bakewell Baking festival which is held at the Showground).

(b) To receive and approve requests for dispensation from members in which they have a Disclosable Pecuniary Interest.

None.

3612/17 Items in Exclusion

To determine which items, if any, should be taken with the public excluded

It was not considered necessary to take any items in exclusion.

3613/17 Public Speaking

(a) A period of not more than 30 minutes will be made available for members of the public and members of the Council to comment on any matter (Representations are limited to a maximum of 3 minutes per person).

Hilary Young expressed an interest in being involved in the Land and Buildings Working Party. He raised concerns about the need to include bird-proofing chimneys in the forthcoming works to Town Hall. He felt that the painting of a box junction at the roundabout (see minute 3618/17(e) below) to be superfluous. In addition, he felt that the hanging baskets had not developed enough to be put out.

(b) If the Police Liaison Officer, a County Councillor or District Councillor is in attendance they will be given the opportunity to raise any relevant matter.

Kath Potter said she had been contacted by Bakewell residents regarding traffic problems at the start of the Royal Horticultural Society Chatsworth Flower Show. Cllr Paul Morgans replied that after the first day the traffic problems had been resolved, and the Show had received 90,000 visitors in five days.

The Clerk was asked to follow up the "untidiness" of the churchyard in writing with DDDC, to arrange a Christmas Working Party, to investigate sponsorship of the Bath Garden Christmas tree, and to bring an item regarding the website to the next agenda. Clerk also to follow up the preferred wording of the agenda item "Declaration of Interests" with DDDC.

3614/17 To approve the minutes

(a) Annual Meeting held Monday 15th May 2017

Resolved: At minute 3551/17 to delete "Cllr Paul Morgans", and at minute 3556/17 to replace the word "down" with "town". The amended minutes of the Annual Meeting were then approved as a correct record.

(b) Planning Committee Monday 5th June 2017

Resolved: To approve the minutes of the Planning Committee held Monday 5th June 2017 as a correct record.

(c) Extraordinary Meeting Monday 5th June 2017

Resolved: To approve the minutes of the Extraordinary Meeting held Monday 5th June 2017 as a correct record.

(d) Staff Committee Wednesday 7th June 2017

Resolved: To approve the minutes of the Staff Committee held Wednesday 7th June 2017 as a correct record.

3615/17 **Clerk's Report**

To approve Clerks Report on action taken following the Annual Meeting held Monday 15th May 2017

Resolved: To approve the report.

3616/17 **Correspondence**

Resolved: To note receipt of items for information;

DALC Circulars

Derbyshire ALC – Circular 07-2017 - Spring Seminar Feedback - Transparency Fund - Good Councillor Guide 2017 - Updated Legal Topic Notes - Neighbourhood Planning Bill - HR News - Coaching Sessions - NALC Star Councils Award 2017 - Grants & Funding - Derbyshire Environmental Trust

3617/17 **Planning Applications**

To approve the Town Council's response to the Planning Authority on the following:

- (a) **NP/DDD/0517/0555 Spa Building, Rutland Mill, Coombs Road, Bakewell. Extension to car park to create 2 additional parking spaces. Applicant Mr DGM Holland.**

Resolved: To raise no objection provided there are no material objections from neighbouring properties.

- (b) **NP/DDD/0517/0567 Spa Building, Rutland Mill, Coombs Road, Bakewell. Removal of conditions 8 and 10 on NP/DDD/0716/0622**

Note: PDNPA advise the description of the application has subsequently been amended to "Variation of condition 2 on NP/DDD/0716/0622"

Members felt that the consultation lacked clarity.

Resolved: Clerk to clarify what PDNPA the details of the consultation and bring to the agenda of the Planning Committee to be held on 3rd July 2017.

3618/17 **Matters for decision**

- (a) **Annual Return for the year ended 31st March 2017 to approve;**

(i) Annual Governance Statement

Resolved: That the Annual Governance Statement be approved.

(ii) Accounting Statements

Resolved: That the Accounting Statements be approved.

The Annual Return was then signed by the Mayor and the Responsible Financial Officer.

- (b) **To approve recommendations of Staff Committee**

It was noted that the Clerk's Appraisal had been completed.

Resolved: To approve the recommendations at minute 3605/17.

- (c) **"Fly the Red Ensign for Merchant Navy Day" 3rd September – to approve participation**

Resolved: To approve participation. Clerk to obtain a Red Ensign at a cost of not more than £50.

- (d) **To approve request to support the Coombs Road Resident's Association regarding the number and type of events at the Bakewell Showground.**

Resolved: To consider support on a case by case basis on evidence presented to Council meeting by the Residents Association.

(e) To approve request to approach DCC Highways regarding installation of a box junction at Rutland Square roundabout (see also minute 3500/17)

The Clerk reported that this had been brought to the agenda following a request from a member of the public.

Resolved: In the absence of the member of the public and there being no new information the original minute stands. Clerk to ask DCC for the existing faded lining be repainted.

(f) Grant Applications;

(i) Bakewell Town Junior Football Club

Resolved: To defer until such a time as the grant application has been received.

(ii) Royal British Legion Women's Section – Room hire and buffet up to £140

Resolved: To approve a grant of £100.

(g) To support request for a "Welcome to Bakewell" sign at The Crescent

Resolved: The proposed sign is felt to be inappropriate as presented.

3619/17 **Finance**

(a) Statement of account

Resolved: To note that at 31st May 2017, per bank statement 325, the Town Council's Business Instant Access Reserve Account stood at £125,125.09.

(b) Payments made since last meeting

Resolved: To approve the following payments;

Cheque	Date	Payee	Amount	VAT	Total
4163	05/05/16	Peak Park Parishes Forum	£24		£24
4164	05/05/16	Society of Local Council Clerks Subscription	£177		£177
4165	05/05/16	DALC Subscription	£740.13		£740.13
4166	05/05/16	Peak Advertiser (Annual Town Meeting advertisement)	£62	£12.40	£74.40
4167	05/05/16	J&J Learmonth	£646	£129.20	£775.20
4168	05/05/16	Lyreco	£162.71	£19.54	£182.25
4169	05/05/16	Butler Cook	£234	£46.80	£280.80
4170	05/05/16	DALC Spring Seminar	£45		£45
4171	05/05/16	Shelter Maintenance Co	£51	£10.20	£61.20
4172	05/05/16	Peak Support	£96	£19.20	£115.20
4173	05/05/16	HMRC April			<i>Not for publication</i>
4174	05/05/16	Clerk April			<i>Not for publication</i>
4175	05/05/16	AJ Welldressing	£500		£500
	DD	NEST	£214.12		£214.12
4176	05/06/17	DALC Local Council Administration 10 th edition	£63.50		£63.50
4177	05/06/17	HMRC			<i>Not for publication</i>
4178	05/06/17	Clerk May			<i>Not for publication</i>
4179	05/06/17	Petty Cash recharge	£275.04		£275.04

(c) To consider Risk Assessment and Insurance issues for decisions made above

All decisions taken in good faith. No new Risk Assessment or insurance items received.

3620/17 Time, date and place of next meetings

The next meetings of the Town Council will be as follows:

- Extraordinary Meeting 7.00pm Monday 26th June 2017 in the Council Chamber
- The agenda closes midday Thursday 15th June 2017
- Planning Committee 7.00pm Monday 3rd July 2017 in the Council Chamber
The agenda closes midday Thursday 22nd June 2017.
- Ordinary Meeting 7.00pm Monday 17th July 2017 in the Council Chamber
The agenda closes midday Thursday 6th July 2017.

The meeting closed at 8.42pm.