

Bakewell Town Council

Town Hall, Bakewell, Derbyshire DE45 1BT
Tel: 01629 813525
email:townclerk@bakewelltowncouncil.gov.uk



4th May 2017

Dear Councillor,

You are hereby summoned to attend the **Annual Meeting of the Town Council** to be held on **Monday 15th May 2017** in the Council Chamber, Town Hall commencing at 7.00pm, in order to transact the under mentioned business.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'John Rowe', is written over a faint, light-colored circular stamp or watermark.

John Rowe
Town Clerk & RFO

Distribution:

Cllr Steve Edwards, Cllr Alyson Hill, Cllr Paul Morgans, Cllr Vivienne Parnham, Cllr John Riley, Cllr Bill Storey, Cllr Philippa Tilbrook

CCllr Judith Twigg, Kath Potter PDNPA member

Town Hall Notice Board, Library

Notices

Planning documents are available online at <http://pam.peakdistrict.gov.uk/> or from the Clerk's Office. Plans will be displayed in the Council Chamber prior to the meeting.

**= Further information in Clerk's Report
§ = Enclosed in Agenda Pack*



The Annual Meeting of the Town Council to be held in the Council Chamber, Town Hall on Monday 15th May 2017 at 7.00pm

Agenda

Non Confidential items

1. Election of Mayor and to receive Declaration of Acceptance of Office
2. To receive and accept apologies for absence
3. Variation of order of business
4. Election of Deputy Mayor
5. Mayor's announcements
6. Declaration of Members Interests
 - (a) To enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
 - (b) To receive and approve requests for dispensation from members in which they have a Disclosable Pecuniary Interest.
7. Items in Exclusion
To consider whether any items should be discussed in exclusion of the public and press.
8. Public Speaking
 - (a) A period of not more than 30 minutes will be made available for members of the public and members of the Council to comment on any matter (Representations are limited to a maximum of 3 minutes per person).
 - (b) If the Police Liaison Officer, a County Councillor or District Councillor is in attendance they will be given the opportunity to raise any relevant matter.
9. To approve the minutes
 - (a) Ordinary Meeting held Monday 24th April 2017^s
 - (b) Planning Committee Tuesday 2nd May 2017^s
10. To review and approve Committee structure, terms of reference and to appoint members*
11. To review and approve Working Party structure, terms of reference and to appoint members*
12. Bakewell Partnership
 - (a) To approve continued leadership role of the Town Council within the Partnership
 - (b) To approve appointment of members to the Neighbourhood Plan Sub-Groups*

13. To review representation to outside bodies and approve appointment of representatives*
 14. Training of members – to approve attendance at DALC training courses*
 15. To review Standing Orders, Financial Regulations and Local Procedures and to approve them for use[§]
 16. To review bank mandate; to approve signatories
 17. To review and approve on-going contracts*
 18. To approve a list of regular payments*
 19. To review Town Council land, leases tenancies and assets*
 20. To review Risk Assessment[§]
 21. To approve a calendar of meetings for the Town Council 2017-18*
 22. To review Mayors Allowance and to approve payment*
 23. To approve Clerk's request for annual leave 2017-18
 24. Clerk's Report
To approve Clerks Report on action taken following Ordinary Meeting held 24th April 2017*
 25. Correspondence
To note receipt of items for information*
 26. Planning Applications
To approve the Town Council's response to the Planning Authority on the following:
 - (a) NP/DDD/0417/0380 The Penthouse, Holme Court, Matlock Street Bakewell. Proposed alterations to roof of dwelling. Applicants: Mr & Mrs D Cousin.
 - (b) NP/DDD/0417/0416 The West Lodge, Home Lane, Bakewell. Proposed alterations and extensions to dwelling. Applicants: Mr & Mrs Bickford.
 - (c) NP/DDD/0417/0418 The West Lodge, Home Lane, Bakewell. Listed Building Consent. Proposed alterations and extensions to dwelling. Applicants: Mr & Mrs Bickford.
 27. Matters for decision
 - (a) To approve a grant of up to £525 to Bakewell and Eyam Community Transport*
 - (b) Ball Cross Wood; control of use by motorcyclists
 - (c) DDDC Consultation on Public Toilets*
 28. Finance
 - (a) Statement of account*
 - (b) To consider Risk Assessment and Insurance issues for decisions made above
 29. Time, date and place of next meetings
If the above calendar of meetings is approved the next meetings of the Town Council will be as follows:
 - Planning Committee 7.00pm Monday 5th June 2017 in the Council Chamber
The agenda closes midday Thursday 25th May 2017.
 - Ordinary Meeting 7.00pm Monday 19th June 2017 in the Council Chamber
The agenda closes midday Thursday 8th June 2017.
- *see Supporting Documents [§] enclosed/attached.