



## An Ordinary Meeting of the Town Council held in the Council Chamber, Town Hall on Monday 24<sup>th</sup> April 2017 at 7.00pm

### Minutes

Non-Confidential items

**3528/17 Present**

Cllr Steve Edwards, Cllr Helen Froggatt, Cllr Alyson Hill (from minute 3534/17), Cllr Paul Morgans, Cllr Vivienne Parnham, Cllr John Riley, Cllr Bill Storey, Cllr Philippa Tilbrook (from minute 3534/17) 1 member of the public

**3529/17 To receive and accept apologies for absence**

None

**3530/17 Mayor's announcements**

Cllr Helen Froggatt welcomed everyone to the meeting and outlined the business for the evening.

**3531/17 Declaration of Members Interests**

**(a) To enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.**

None received.

**(b) To receive and approve requests for dispensation from members in which they have a Disclosable Pecuniary Interest.**

None received.

**3532/17 Items in Exclusion**

**To determine which items, if any, should be taken with the public excluded**

It was not considered necessary to take any items in exclusion.

3533/17 **Public Speaking**

- (a) A period of not more than 30 minutes will be made available for members of the public and members of the Council to comment on any matter (representations are limited to a maximum of 3 minutes per person).**

Cllr John Riley reported attending the concert by the Community Choir at Lady Manners School and felt they should be congratulated for an excellent performance.

Cllr Paul Morgans asked the Clerk to follow up a query on the vinyl signage at the former news agent at Rutland Square with PDNPA Enforcement Officers.

Cllr Bill Storey reported a successful work party day at the RBL Memorial Garden

Cllr Paul Morgans asked the Clerk to enquire the outcome of a question on the use of the Coombs Road gate to relieve traffic congestion with PDNPA Head of Planning

Cllr John Riley felt the Churchyard to be "an absolute mess" Cllr Helen Froggatt agreed to follow up the matter with DDDC.

In reply to a question from Cllr Vivienne Parnham regarding an exposed pipe in Scot's Garden the clerk advised that work to cover it is to be requested shortly.

Bernard Friar expressed concerns about the volume of casual advertising in town. He also suggested that the idea "split chairmanship" be revisited by the Town Council for Planning Committee.

- (b) If the Police Liaison Officer, a County Councillor, Peak Park member, or District Councillor is in attendance they will be given the opportunity to raise any relevant matter.**

No matters were raised.

**Resolution moved without notice**

**Resolved:** To alter the order of business to discuss agenda item 10(f) (Grant Applications) next on expediency grounds.

**To approve the following grant applications;**

- (i). Bakewell and Eyam Community Transport up to £525**

Reply awaited.

- (ii). Burton Closes Residents Association up to £1000**

Carl Fisher gave the background to the grant request and answered members' questions.

**Resolved:** To purchase the board on behalf of the Association and to approve a grant of £1000 towards the total cost of the purchase.

- (iii). AJ Welldressing up to £500**

**Christine Barks outlined the grant request and took members' questions.**

**Resolved:** To approve a grant of £500.

3534/17 **To approve the minutes**

- (a) Ordinary Meeting held Monday 20<sup>th</sup> March 2017**

**Resolved:** To approve the minutes of the Ordinary Meeting held Monday 20<sup>th</sup> March 2017 as a correct record.

- (b) Planning Committee Meeting held Monday 3<sup>rd</sup> April 2017**

**Resolved:** To approve the minutes of the Ordinary Meeting held Monday 3<sup>rd</sup> April 2017 as a correct record.

**Resolution moved without notice**

**Resolved:** To alter the order of business to discuss agenda item 10(f) (Grant Applications) next on expediency grounds.

**To approve the following grant applications;**

**(i). Bakewell and Eyam Community Transport up to £525**

Reply awaited.

**(ii). Burton Closes Residents Association up to £1000**

Carl Fisher gave the background to the grant request and answered members' questions.

**Resolved:** To purchase the board on behalf of the Association and to approve a grant of £1000 towards the total cost of the purchase.

At this point Cllr Alyson Hill joined the meeting.

**(iii). AJ Welldressing up to £500**

**Christine Barks outlined the grant request and took members' questions.**

**Resolved:** To approve a grant of £500.

At this point Cllr Philippa Tilbrook joined the meeting.

**3535/17 Clerk's Report**

**To approve Clerks Report on action taken following the Ordinary Meeting held on Monday 20<sup>th</sup> March 2017**

**Resolved:** To approve the Report.

**3536/17 Correspondence**

**Resolved:** To note receipt of items for information;

**Derbyshire Association of Local Councils**

Circular 5 2017 New DCLG guidance on Transparency funding for authorities with a turnover of over £25,000, National Living Wage New Rates from 1 April 2017, Updated Legal Topic Notes, New Governance & Accountability Guide published, Proposed new NALC model Contract – Information, Vacancies on the DALC Executive Committee, Arnold-Baker on Local Council Administration 10<sup>th</sup> Edition, Training & Events

**3537/17 Planning**

**To approve the Town Council's response to planning authority on the following planning applications:**

**(a) NP/DDD/0317/0224 Medway Centre, Brookside, Bakewell. Erection of single storey storage annex adjacent to the main hall. Applicant: Ms Margie Stuckey**

**Resolved:** To recommend approval on design and appearance grounds provided there are no material objections from neighbouring properties.

**(b) NP/DDD/0317/0240 Erica Cottage, Butts Road, Bakewell. Proposes to move boundary wall at the detached property by bringing it back 3.7m towards the house to create a hardstanding area. Mrs Oonagh Colebrook**

**Resolved:** To recommend approval subject to a satisfactory conservation officer report on the effect of the proposal on the Conservation Area.

**(c) NP/DDD/00317/0296 Pinfold Cottage, Monyash Road, Bakewell. Place toilet and sink inside small cupboard next to main bedroom above the stairs. Applicant Mr J Hooper.**

**Resolved:** To recommend approval on design and appearance grounds.

**(d) NP/DDD/0317/0301 Corner Cottage, Arkwright Square, Bakewell. Listed Building Consent – replacement front door. Replacement small windows on ground and first floor. Re-positioning of boiler vent. Pipes on east gable end wall. Applicant Ms S Atkins.**

**Resolved:** To recommend approval on design and appearance grounds subject to no material objections from neighbouring properties, and subject to a satisfactory conservation officer report on the effect of the proposal on the Conservation Area

**(e) NP/DDD/0417/0342 No. 7 Highfield Drive, Bakewell. Two storey rear extension to dwelling. New window opening to front elevation. Applicant Mrs Emma Hawley.**

**Resolved:** To recommend approval on grounds of design and appearance subject to the development not creating an overbearing presence near a common boundary to the detriment of neighbours and that there is also no loss of light to neighbours.

#### 3538/17 **Matters for decision**

**(b) Town Council casual vacancies – to receive update**

The Clerk advised that, having spoken to Electoral Services, DDDC, the two vacancies will be run together as a single process. The first element, to determine if there is a claimed poll, will be advertised with a closing date of 17<sup>th</sup> May 2017.

**Resolved:** That the update be received.

**(c) Audit year ending 31<sup>st</sup> March 2017; to appoint internal auditor, to approve period for the exercise of public rights and to note call-in date requested**

**Resolved:**

- (i). To appoint Butler Cook Accountants Ltd as internal auditor.
- (ii). To approve the period of 5<sup>th</sup> June to 14<sup>th</sup> July 2017 for the exercise of public rights.
- (iii). To note the requested call-in date of 2<sup>nd</sup> June 2017.

**(d) Declaration of Members Interests; to consider the robustness of the agenda statement and to approve wording**

**Resolved:** To defer pending reply.

**(e) DCC Rights of Way consultation – Footpath 25; to approve response**

**Resolved:** That the existing route is maintained and improved.

**(f) To approve Certificate of Merit awards**

**Resolved:** To make the awards to the following:

- Mark, Sharon and Becky Wakeman for fund-raising in support of Bakewell Infant School and recruiting stewards for traffic control at the Remembrance Sunday Parade.
- Bryan and Sarah Moran of The Manners Hotel, Bakewell for fund-raising in support of Bakewell Infant School
- Howard Moorby for reinvigorating the Bakewell branch of the Royal British Legion and for mustering volunteers to help tidy up the RBL garden in Bath Gardens.

**(g) To approve grant applications**

See above at minute 3533/17.

- (i). Bakewell and Eyam Community Transport up to £525
- (ii). Burton Closes Residents Association up to £1000
- (iii). AJ Welldressing up to £500

**(h) To approve renewal of Annual Subscriptions;**

- (i). Derbyshire Association of Local Councils £740.13
- (ii). Society of Local Council Clerks £177
- (iii). Peak Park Parishes Forum £24

**Resolved:** To approve the renewals.

**(i) DDDC Temporary Road Closure Notices, to approve response;**

- (i). Rededication of a corner stone Town Hall, The Square, from 7.00pm to 8.00pm on Tuesday, 6 June 2017
- (ii). Bakewell Well Dressings, Bath Street Rutland Square, King Street and Matlock Street; Blessing Parade 3.00pm to 4.30pm on Sunday 25 June 2017.
- (iii). Bakewell Carnival Saturday 1 July 2017 from 2.55pm to 4.35pm

**Resolved:** To support the proposed temporary closures.

**(j) Bridge Street re-paving to receive update and to approve response**

Following an email from the Clerk DCC Project Engineer Paul Beckett advised the Town council that the earliest Bridge Street re-paving works will now commence is 4<sup>th</sup> September 2017.

**Resolved:** To express concern at the further schedule slippage and to request the works are undertaken as soon as possible.

**(k) To express concern at the closure of Lloyds bank and the diminishing number of financial institutions available in Bakewell**

Concerns had been raised with the Clerk that the diminishing number of financial institutions in Bakewell will adversely affect the market town economy where cash remains a major part of takings. Access to remaining banks is not ideal for people with mobility impairments.

**Resolved:** To write to the Rt Hon Sir Patrick McLoughlin to express the Town Council's concern and regret at the closure.

**(l) Floral Display – to receive update**

The Clerk Reported that hanging basket letters have been distributed to town centre businesses and orders are coming in with further orders anticipated. To date 46 baskets have been ordered.

**Resolved:** That the update be received.

**(m) To approve attendance by the Clerk to the Derbyshire Association of Local Councils Spring seminar at Lumb Farm, Ripley on 27<sup>th</sup> April 2017 at a cost of £45.**

**Resolved:** To approve attendance at the seminar at a cost of £45.

**(n) Works at Castle Hill; to approve expenditure of £60 as gesture of goodwill to volunteers**

**Resolved:** To approve the expenditure.

**3539/17 Finance**

**(a) Statement of account**

**Resolved:** To note that at 31<sup>st</sup> March 2017, per bank statement 323, the Town Council's Business Instant Access Reserve Account stood at £34,838.18.

**(a) Approval of payments made since last meeting**

**Resolved:** To approve the following payments;

Cheque	Date	Payee	Amount	VAT	Total
4158	21/03/17	WPS Ltd (Insurance)	£4602.93		£4602.93
4159	21/03/17	Tree & Woodland Company	£995	£199	£1194
DD	31/03/17	Nest Pensions		<i>Not for publication</i>	
4160	03/04/17	Shelter Maintenance Ltd	£51.00	£10.20	£61.20
4161	03/04/17	HMRC March		<i>Not for publication</i>	
4162	03/04/17	Clerk March		<i>Not for publication</i>	

**(a) To consider Risk Assessment and Insurance issues for decisions made above**

All decisions taken in good faith. No new Risk Assessment or insurance items received.

**3540/17 Time, date and place of next meetings**

The next meetings of the Town Council will be as follows:

- Planning Committee 7.00pm Tuesday 2<sup>nd</sup> May in the Council Chamber  
The agenda closes midday Thursday 20<sup>th</sup> April 2017.
- Annual Meeting 7.00pm Monday 15<sup>th</sup> May 2017 in the Council Chamber  
The agenda closes midday Thursday 13<sup>th</sup> April 2017.

*The meeting closed at 9.40pm*